

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
April 23, 2019

Commissioner Cattano called the meeting to order at 1:02 p.m. Open Public Meeting Act read into Minutes by Commissioner Cattano.

ROLL CALL OF COMMISSIONERS

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| Chairman, John Pulomena | County | Absent |
| Alternate, Dennis Cerami | County | Absent |
| Commissioner, Joseph Cryan | Utilities Authority | Absent |
| Alternate, Jayne Gelder | Utilities Authority | Present |
| Commissioner, Patricia Byrd | Board of Social Services | Absent |
| Alternate, Norman Skolnick | Board of Social Services | Present |
| Commissioner, Maureen Lawrence | College | Absent |
| Alternate, Martha Velez | College | Absent |
| Commissioner, Lory Cattano | Improvement Authority | Present |
| Alternate, | Improvement Authority | P/A |
| Commissioner, Deepak Matadha | Mosquito Commission | Present |
| Alternate, John Kranz | Mosquito Commission | Absent |
| Commissioner, Alan Fialka | Roosevelt Hospital | Present |
| Alternate, | Roosevelt Hospital | P/A |

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

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| Administrator | North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey |
| Attorney | Patrick J. Diegnan, Jr., Esq. |
| Auditor | Wiss & Company Scott Clelland |
| Network Provider | Horizon BCBS of New Jersey Brian Mead |
| Program/Risk Manager | Business & Governmental Insurance Agency Stuart Migdon |
| Treasurer | Joe Pruiti |

OTHERS PRESENT:

Giaet DeLaCruz
Renee Parsons

ABSENT:

Patricia McSweeney
Sara Picard

APPROVAL OF AGENDA

Moved by Commissioner Fialka and seconded by Commissioner Matadha to approve the agenda as submitted.

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| Roll Call: | Aye: | Commissioners Cattano, Gelder, Skolnick, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

PUBLIC PARTICIPATION

Commissioner Cattano asked for a motion to open the floor to the public. Moved by Commissioner Fialka and seconded by Commissioner Matadha to open the floor to the public.

No one from the public was present to speak.

Commissioner Cattano asked for a motion to close the floor to the public. Moved by Commissioner Matadha and seconded by Commissioner Skolnick to close the floor to the public.

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| Roll Call: | Aye: | Commissioners Cattano, Gelder, Skolnick, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

APPROVAL OF MINUTES – March 26, 2019

Moved by Commissioner Skolnick and seconded by Commissioner Fialka to approve the minutes of March 26, 2019 Commissioners' Meeting (Public Meeting).

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| Roll Call: | Aye: | Commissioners Cattano, Gelder, Skolnick, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section II of the Commissioners agenda packet. He asked everyone to turn to Section II, Fund Administrator Section (page two) to see Monthly Activities and Correspondence for April 2019. Mr. McManus said in addition to the items listed, he wanted to mention a couple of additional items. Reminder, the Local Financial Disclosure should be completed by April 30, 2019. If you haven't completed it, please do by the end date. If you have questions or problems, reach out to Lynn Collins our resident expert on completing the process.

We received today responses to the Claims Administrator RFP which was posted in January 2019 for TPA services. These services are currently performed by Aetna, CIGNA and Horizon. Their three-year contract expires December 31, 2019 which causes us to go out for RFP. We did receive responses from our three current providers. We hope to be in a position to make a recommendation at the May Commissioners meeting. This may not be possible, since it is a little more complicated than the typical RFP analysis which involves more than just price. We take the claim file and put it out to a third-party vendor who does an analysis on discounts by carrier. This analysis is part of the mix, we have partial results but are still reviewing. Our normal timeframe would be to have a recommendation the month after the RFP opening, but we may extend it due to the detail involved. We have plenty of time, the contracts are good through the end of the year. If there are any changes involved, we will plenty of time to effectuate those changes.

Lastly, we are coming to the close of the PeerFit trial which is adjunct to our Wellness Program. We have had mixed results with the trial period, it was the recommendation at the Professional meeting not to expand the program but continue the trial for an additional year. It was also recommended that we include a 30-day termination in the new contract. We will continue to monitor the results of the efforts of the vendor through the course of the year. Our expectation is we will see some improvement in attention given by the vendor. We will keep a close eye on the program and report back to the Commissioners if there are any recommended changes to be made to the program.

FINANCE REPORT

Mr. Pruiti distributed the Bill List and the March Financials. For the 2017 plan year there was a loss of \$28,000 due to the IBNR schedule. There was a \$200,000 surplus in the 2019 plan year which lowered the year to date deficit to \$124,000.

Resolution 2019-04-01 to approve the April 2019 Bill List.

Moved by Commissioner Fialka and seconded by Commissioner Skolnick to approve payment of the April 2019 Bill List.

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| Roll Call: | Aye: | Commissioners Cattano, Gelder, Skolnick, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

PROFESSIONAL REPORTS

- a) **Auditor**: Wiss' professional report is included in Section IV of the Commissioners agenda packet. Mr. Clelland reviewed the draft 2018 Financial Audit. He focused on pages 12 and 13. There were no weaknesses and the MCJHIF is in a good financial position.
- b) **Program/Risk Manager**: BGIA's professional report is included in Section IV of the Commissioners agenda packet. Tracey Murdock said they were working on the PeerFit member profile which should be ready next month.
- c) **Network Provider**: Horizon's professional report is included in Section IV of the Commissioners agenda packet. Brian Mead said for 2019 as of March 2019, there have been nine claims which are in excess of \$50,000, two of the nine claims is in excess of \$100,000 and one claims over the attachment point of \$500,000.
- d) **Attorney**: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Commissioner Cattano said there was no need to go in to Executive Session.

OPEN SESSION

Resolution 2019-04-02 to approve Large Claims.

Moved by Commissioner Fialka and seconded by Commissioner Matadha to approve payment of Large Claims.

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| Roll Call: | Aye: | Commissioners Cattano, Gelder, Skolnick, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Skolnick and seconded by Commissioner Fialka and approved unanimously to adjourn the meeting at 1:15 p.m.