

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
February 26, 2019

Chairman Pulomena called the meeting to order at 1:06 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Present
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Maureen Lawrence	College	Absent
Alternate, Martha Velez	College	Absent
Commissioner, Lory Cattano	Improvement Authority	Present
Alternate,	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, John Kranz	Mosquito Commission	Absent
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland
Network Provider	Horizon BCBS of New Jersey Brian Mead Linda Monge
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

OTHERS PRESENT:

Joe Cryan
Giaet DeLaCruz
Renee Parsons

ABSENT:

Trish McSweeney
Sara Picard

APPROVAL OF AGENDA

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd Cattano and Fialka
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Fialka to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Fialka to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd Cattano and Fialka
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – January 22, 2019

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to approve the minutes of January 22, 2019 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Cattano and Fialka
	Nay:	None
	Abstain:	Commissioner Byrd

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section II of the Commissioners agenda packet. He asked everyone to turn to Section II, Fund Administrator Section (page two) to see Monthly Activities and Correspondence for February 2019. Mr. McManus said in addition to the items listed, he wanted to mention that all of the 1095 forms have been completed and have been mailed and copies of the forms have been sent to the applicable entities' HR staff. He noted that last week, we received responses to the Professionals RFP. All of the present Professionals have responded. We will convene a Contracts Committee meeting in the next two weeks or so. The Contracts Committee will have recommendations for each position posted.

Mr. McManus said we are at the end of our three-year contract with our TPAs, Aetna, CIGNA and Horizon. We just posted the RFP with an opening date of April 23, 2019. We will have recommendation at the May or June Commissioners meeting, we want to get way upfront in the event there are any changes.

FINANCE REPORT

Mr. Pruiti said the February 2019 Bill List is included in Section III of the Commissioners agenda packet. He said the January and February financials are not yet available, he is waiting for the auditors to complete their review before completing the financials. Mr. Pruiti said, in reviewing the invoices he had received so far, it looked as if the MCJHIF will have another good month.

Resolution 2018-03-01 to approve the February 2019 Bill List.

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to approve payment of the February 2019 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd Cattano and Fialka
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Auditor: Wiss' professional report is included in Section IV of the Commissioners agenda packet. Mr. Clelland mentioned two items. Wiss started the 2018 Financial Audit yesterday, they will be in the field this week and then they will be working on the financial statements over the next couple of weeks. They should be able to report back at the March or April meeting with a draft in time to finalize the Audit for the May meeting for filing with DOBI by May 31, 2019.

Mr. Clelland also mentioned that there is a three-page summary of the Second of the Semi-Annual Eligibility Audit findings. There were no findings as a result of the testing of 200 records for 200 individuals across the entities. The report was finalized the end of January 2019 and is included in Section IV.

- b) Program/Risk Manager: BGIA's professional report is included in Section IV of the Commissioners agenda packet. Mr. Migdon said as far as PeerFit it concerned, closing the end of the first year of the trial period, he has asked PeerFit to join the April Professionals meeting to provide a summary. PeerFit's CEO is coming along with two other representatives to go over the details of their progress over the last year and what they believe needs to be done to enhance participation.
- c) Network Provider: Horizon's professional report is included in Section IV of the Commissioners agenda packet. Mr. Mead said for 2019 there was one claim exceeding \$25,000.
- d) Attorney: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go in to Executive Session.

OPEN SESSION

Resolution 2018-03-02 to approve payment of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd Cattano and Fialka
	Nay:	None
	Abstain:	None

OTHER BUSINESS

Fund Attorney swore in Commissioner Byrd since she was not present at the January 22, 2019 Commissioners meeting.

ADJOURN

Moved by Commissioner Fitamant and seconded by Commissioner Fialka and approved unanimously to adjourn the meeting at 1:17 p.m.