

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
January 22, 2019

Chairman Pulomena called the meeting to order at 1:03 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Maureen Lawrence	College	Absent
Alternate, Martha Velez	College	Present
Commissioner, Lory Cattano	Improvement Authority	Present
Alternate,	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Absent
Alternate, John Kranz	Mosquito Commission	Absent
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland Avni Kastrati Caitlin Macaluso
Network Provider	Horizon BCBS of New Jersey Brian Mead
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

OTHERS PRESENT:

Kelly Boyd
Renee Parsons

ABSENT:

Patricia McSweeney
Sara Picard

APPROVAL OF AGENDA

Moved by Commissioner Fitamant and seconded by Commissioner Cattano to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Velez Cattano, and Fialka
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Cattano to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Fialka to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Velez Cattano, and Fialka
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – December 18, 2018

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to approve the minutes of December 18, 2018 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Velez Cattano, and Fialka
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section II of the Commissioners agenda packet. He asked everyone to turn to Section II, Fund Administrator Section (page two) to see Monthly Activities and Correspondence for January 2019. Mr. McManus said in addition to the items listed, he wanted to mention that CVS/caremark had sent out an announcement that Walmart was likely leaving their network and would not be a participating pharmacy in March 2019. Looking at the impact report there were a significant number of people who would have been impacted. We just received word, however, late last week that the issue has been resolved and Walmart will continue to be part of the CVS network.

CIGNA also announced that Atlantic Health Systems were possibly leaving their network, however they announced late last week that this has been resolved.

Last week we posted the Professionals RFP for each of our professional positions. The respond by date is February 19, 2019.

Two other items, one being COBRA and the other being the 1095C process. Mr. Hissey said we are in the final stages of transitioning over to 24hourflex. Everything is fine and we good to go. Mr. Hissey, also said he has received information from all entities. The information has been sent to our third-party vendor. We will have not problem meeting the January 31, 2019 date.

FINANCE REPORT

Mr. Pruiti said the January 2019 Bill List is included in Section III of the Commissioners agenda packet. He said the January financials are not yet available. Mr. Pruiti said, in reviewing the invoices he had received so far, it looked as if the MCJHIF will have another good month.

Resolution 2019-02-01 to approve the January 22, 2019 Bill List.

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to approve payment of the January 22, 2019 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Velez Cattano, and Fialka
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) **Auditor**: Wiss' professional report is included in Section IV of the Commissioners agenda packet. Mr. Clelland said they met subsequent to the Commissioners meeting regarding the 2018 Financial Audit to discuss required documents needed. They have also completed the second of the two semi-annual eligibility audits. They did not find any exceptions.
- b) **Program/Risk Manager**: BGIA's professional report is included in Section IV of the Commissioners agenda packet. Mr. Migdon said that he is working with Shannon Tambini, Director of Communications at the County to communicate the PeerFit program. Remedy will provide quarterly reports with the first report at the April 2019 meeting.
- c) **Network Provider**: Horizon's professional report is included in Section IV of the Commissioners agenda packet. Mr. Mead said for claims through December 31, 2018 there were 27 claims in excess of \$50,000, 9 claims in excess of \$100,000, 2 claims over the 50% attachment point and 1 claims over \$500,000.
- d) **Attorney**: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Resolution 2019-01-02 to appoint Commissioners.

Discussion: Mr. McManus noted that the resolution in the packet would be corrected, "to serve a two year" will be deleted. Fund Attorney Patrick Diegnan said that even though the Bylaws say a two-year period for the Officers, the MCJHIF will do a yearly renewal. This is an annual resolution. Fund Attorney Patrick Diegnan asked the Commissioners and Alternate Commissioners who were present to stand and repeat the oath after him. All present Commissioners and Alternate Commissioners were sworn into office for 2019.

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Velez Cattano, and Fialka
	Nay:	None
	Abstain:	None

Resolution 2019-01-03 to appoint Fund Officers and Commissioners for 2019

Discussion: Mr. McManus said this resolution was to nominate fund Officers. The Nominations Committee met two weeks ago, the Committee nominated John Pulomena as Chairman, Rich Fitamant as Vice Chairman and Secretary. The Committee also approved the Committees for 2019.

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Velez Cattano, and Fialka
	Nay:	None
	Abstain:	None

Resolution 2019-01-04 to establish the Fund Treasurer's Compensation.

Discussion: Mr. McManus said this resolution is to establish the Fund Treasurer's compensation for 2019. This is a two percent increase over 2018.

Moved by Commissioner Fitamant and seconded by Commissioner Cattano to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Velez Cattano, and Fialka
	Nay:	None
	Abstain:	None

Resolution 2019-01-05 to appoint Assistant to Fund Treasurer Contract.

Discussion: Mr. McManus said this resolution is to establish the Assistant to the Fund Treasurer's reimbursement. This is a two percent increase over 2018.

Moved by Commissioner Fitamant and seconded by Commissioner Cattano to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Velez Cattano, and Fialka
	Nay:	None
	Abstain:	None

Resolution 2019-01-06 to approve email and telephonic voting.

Discussion: Mr. McManus said this is an annual resolution which allow telephonic and email voting when the Commissioners are not available to meet in person.

Moved by Commissioner Fitamant and seconded by Commissioner Cattano to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Velez Cattano, and Fialka
	Nay:	None
	Abstain:	None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go in to Executive Session.

OPEN SESSION

Resolution 2019-01-07 to approve payment of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Cattano to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Velez Cattano, and Fialka
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Fitamant and seconded by Commissioner Cattano and approved unanimously to adjourn the meeting at 1:20 p.m.