

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
February 25, 2020

Chairman Pulomena called the meeting to order at 1:07 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Joseph Cryan	Utilities Authority	Absent
Alternate, Jeanne Facendo	Utilities Authority	Present
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Joseph Morgan	College	Present
Alternate, Jeffrey Herron	College	Absent
Commissioner,	Improvement Authority	P/A
Alternate,	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Adrian Kabigting	Mosquito Commission	Absent
Commissioner,	Roosevelt Hospital	P/A
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland
Network Provider	Horizon BCBS of New Jersey Brian Mead Cian Gray Richard Burton Linda Monge
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

OTHERS PRESENT:

William Brennan
Patrick Gallagher
Giaet De La Cruz
Renee Parsons

ABSENT:

Jay McManus
Patricia McSweeney
Sara Picard

APPROVAL OF AGENDA

Moved by Commissioner Facendo and seconded by Commissioner Matadha to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Morgan, Matadha
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Matadha and seconded by Commissioner Morgan to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Matadha and seconded by Commissioner Facendo to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Morgan, Matadha
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – February 25, 2020

Moved by Commissioner Facendo and seconded by Commissioner Matadha to approve the minutes of February 25, 2020 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Morgan, Matadha
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. Hissey said the Fund Administrator's report is included in Section II of the Commissioners agenda packet. He asked that all turn to Section II, page two Activities and Correspondence memo of the Commissioners agenda packet. Mr. Hissey said that we just opened the Professional RFP responses prior to the Commissioners meeting today. We received two responses for the Actuary position and one response for the Fund Administrator, Risk Manager, Litigation Attorney and the Rx Consultant positions. We posted the Dental RFP last week which will be opened on March 24, 2020 prior to the Commissioners meeting.

We had an interesting situation with Oxford where an individual passed away ten years ago and is still active on the plan. Oxford agreed to reimburse six years of premium payments, totaling approximately \$45,000. Mr. Hissey mentioned this situation because it is hard to keep track of retired individuals whom pass away. Mr. Cerami said that the State does not inform the County when someone passes away. Patrick Gallagher suggested we access the Social Security Death Index and bump our retiree membership. This will identify who has passed away which will enable the HR staff to end date the coverage the retiree has from the County. Chairman Pulomena asked Mr. Gallagher to look into obtaining the Social Security Death Index and to find out the cost to receive the Index.

Lynn Collins provided a quick overview of the Wellness Committee activities. She reminded the Commissioners that last month they approved reinstating the Wellness Committee. The first project for the Committee is to organize a Wellness Fair. The date of the first Fair will be Wednesday, May 13, 2020. We are well into the preparations of for the Fair. Berrak Canova, John's Administrative Assistant is on the Committee and working with us on to obtain required permits for parking the van, ordering

parking vouchers if available, reserving tables for the vendors to use in the Freeholders Chamber Room and coordinating the arrangement with the County's Communications and Marketing departments. We have secured the Horizon Wellness Van and all health care plans, CVS, CIGNA and Delta Dental and the Wellness Coaches will participate in the Fair. They will bring wellness materials, free handouts and supply one large gift each to be used as a Raffle prize. If the Fair is a success, our next Wellness Fair will be held the end of September at the Middlesex County College.

FINANCE REPORT

Mr. Pruiti introduced Bill Brennan as the new CFO and proposed Commissioner representing MCIA. There will be a resolution at the March Commissioners meeting to approve his position. There will also be a new Commissioner for Roosevelt Care Center, who will be included on the resolution in March. Mr. Pruiti said the Bill List is included in Section III of the Commissioners agenda packet. He plans to wait until the 2019 Financial Audit is completed to report the year end closing financials. For December 2019 there is a projected \$1,800,000 surplus. YTD surplus for the 2019 Fund Year is \$10,000,000. Total Fund surplus is \$29,000,000 of which \$9,000,000 is committed to surplus distribution back to the entities.

Resolution 2020-02-01 to approve the February 2020 Bill List.

Moved by Commissioner Matadha and seconded by Commissioner Facendo to approve payment of the February 25, 2020 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Morgan, Matadha
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Auditor: Wiss' professional report is included in Section IV of the Commissioners agenda packet. The Second Semi Annual Eligibility Audit for September 2019 was completed and included in the Commissioners agenda. Wiss has started the 2019 Financial Audit procedures.
- b) Program/Risk Manager: BGIA's professional report is included in Section IV of the Commissioners agenda packet. Mr. Migdon is working with the data to produce the report Chairman Pulomena requested. He is obtaining claims data from the health plans and CVS.
- c) Network Provider: Horizon's professional report is included in Section IV of the Commissioners agenda packet. Brian Meade introduced Cian Gray as his replacement, Brian was promoted and will be leaving this position. There are no claims over \$50,000 for 2020.
- d) Attorney: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go in to Executive Session.

OPEN SESSION

Resolution 2020-02-02 to approve February 25, 2020 Large Claims.

Moved by Commissioner Matadha and seconded by Commissioner Facendo to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Morgan, Matadha
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Morgan and seconded by Commissioner Facendo and approved unanimously to adjourn the meeting at 1:23 p.m.