

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
January 28, 2020

Chairman Pulomena called the meeting to order at 1:02 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Joseph Cryan	Utilities Authority	Absent
Alternate, Jeanne Facendo	Utilities Authority	Present
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Present
Commissioner, Joseph Morgan	College	Present
Alternate, Jeffrey Herron	College	Present
Commissioner,	Improvement Authority	P/A
Alternate,	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Adrian Kabigting	Mosquito Commission	Present
Commissioner,	Roosevelt Hospital	P/A
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland Jessica Foley
Network Provider	Horizon BCBS of New Jersey Brian Meade Linda Monge
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon Tracey Murdock
Treasurer	Joe Pruiti

OTHERS PRESENT:

Giaet DeLaCruz
Renee Parsons

ABSENT:

Patricia McSweeney
Sara Picard

NOTE:

Chairman Pulomena announced the Robert Wood Johnson Agreement to oversee Roosevelt Care Center is complete, they are now in the management phase, MClA will have new responsibilities. Chairman Pulomena will update the Commissioners as more decisions have been made.

APPROVAL OF AGENDA

Moved by Commissioner Facendo and seconded by Commissioner Matadha to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena and Commissioners Facendo, Skolnick, Morgan and Matadha
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Matadha and seconded by Commissioner Skolnick to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Matadha and seconded by Commissioner Skolnick to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Skolnick, Morgan and Matadha
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – December 17, 2019

Moved by Commissioner Matadha and seconded by Commissioner Skolnick to approve the minutes of December 17, 2019 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Skolnick, Morgan and Matadha
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. McManus said the Fund Administrator's report is included in Section II of the Commissioners packet. He asked the Commissioners to turn to Section II, page two there is a listing of our activities and correspondence for January. In addition to what is listed, we work closely with Remedy Analytics and CVS, in concert with them we identified a category of drugs last year and monitored the class through two thirds of the year. The class of drugs is 510K which is a deviation of the old compound medications. As you will remember a few years ago, compound drugs were problematic. Today, they have been eliminated from nearly every insurance program. This new form of medications has emerged and now called 510K class. We have taken action to limit utilization; precert and some other levels of approval. It has worked well. The 510K class is really a topical made of combinations of FDA approved medications. Where those drugs are inexpensive separately and when combined at local pharmacies (just two pharmacies in the area) it priced at a much higher level. We have taken steps to manage this class of medications. They were north of three quarters of a million in expenditures on that class of drugs. It is down significantly now. We continue to monitor.

Second item, we are out with the RFPs for each of the Professional positions. Responses are due back February 25. At that time, we will convene a meeting of the Contracts Committee to make recommendations to the Commissioners at the March 24, 2020 Commissioners meeting. All Professional contracts expire March 31, 2020 except for the Fund Auditor whose contract expires April 20, 3030. The RFP is on the MCJHIF website, it has been properly advertised in the Fund newspapers and emails have gone to all Professionals informing them that the RFP is posted.

FINANCE REPORT

Mr. Pruiti said the January 2020 Bill List and the November 2019 Financials are included in Section III of the Commissioners agenda packet. December 2019 Financials are not yet available. November was a positive month with \$713,000 of surplus bringing the year to date surplus total to \$8,148,000 for the 2019 Calendar Year. Overall, the Fund has \$25.9 million in reserves.

Resolution 2020-01-01 to approve the January 2020 Bill List.

Moved by Commissioner Matadha and seconded by Commissioner Skolnick to approve payment of the January 2020 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Skolnick, Morgan and Matadha
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Auditor: Wiss' professional report is included in Section IV of the Commissioners agenda packet. The second of the two 2019 semi eligibility audits is wrapping up. We have a couple open items we are waiting for responses which should be back soon. The audit should be finalized in February 2020. Wiss is beginning the 2019 Financial Audit on February 18, 2020; procedures should be commencing shortly thereafter.
- b) Program/Risk Manager: BGIA's professional report is included in Section IV of the Commissioners agenda packet. In the BGIA report, the 2018 stop loss and concluded that with a 70% loss ratio. It was a good difference over the previous year which has a 200% loss ratio. 2019 will close out the end of 2020. Presently, 2020 has a 10% loss ratio, we anticipate the remainder of the year to do very well.
- c) Network Provider: Horizon's professional report is included in Section IV of the Commissioners agenda packet. For 2019, there are twenty-nine claimants in excess of \$50,000. Nine of the twenty-nine claimants are at \$100,000 and three are in excess of the \$500,000 stop loss.
- d) Attorney: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Resolution 2020-01-02 to appoint Fund Commissioners.

Moved by Commissioner Matadha and seconded by Commissioner Skolnick to approve above resolution.

Roll Call: Aye: Chairman Pulomena, Commissioners Facendo, Skolnick,
Morgan and Matadha

Nay: None
Abstain: None

Note: All Fund Commissioners and Alternate Commissioners were sworn into their position for 2020.

Resolution 2020-01-03 to appoint Fund Officers and Committees.

Moved by Commissioner Matadha and seconded by Commissioner Skolnick to approve above resolution.

Roll Call: Aye: Chairman Pulomena, Commissioners Facendo, Skolnick,
Morgan and Matadha

Nay: None
Abstain: None

Resolution 2020-01-04 to establish Fund Treasurers compensation.

Moved by Commissioner Matadha and seconded by Commissioner Morgan to approve above resolution.

Roll Call: Aye: Chairman Pulomena, Commissioners Facendo, Skolnick,
Morgan and Matadha

Nay: None
Abstain: None

Resolution 2020-01-05 to approve Assistant to Fund Treasurer Contract.

Moved by Commissioner Matadha and seconded by Commissioner Facendo to approve above resolution.

Roll Call: Aye: Chairman Pulomena, Commissioners Facendo, Skolnick,
Morgan and Matadha

Nay: None
Abstain: None

Resolution 2020-01-06 to approve email and telephonic voting.

Moved by Commissioner Matadha and seconded by Commissioner Facendo to approve above resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Skolnick, Morgan and Matadha
	Nay:	None
	Abstain:	None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go in to Executive Session.

OPEN SESSION

Resolution 2020-01-07 to approve payment of Large Claims.

Moved by Commissioner Matadha and seconded by Commissioner Morgan to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Skolnick, Morgan and Matadha
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Matadha and seconded by Commissioner Facendo and approved unanimously to adjourn the meeting at 1:22 p.m.