

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING

Monday, March 24, 2020

Meeting was held telephonically due to the Coronavirus – Covid 19 stay at home requirements.

Chairman Pulomena called the meeting to order at 2:00 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Joseph Cryan	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Present
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Joseph Morgan	College	Present
Alternate, Jeffrey Herron	College	Absent
Commissioner, Bill Brennan	Improvement Authority	Present
Alternate,	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Adrian Kabigting	Mosquito Commission	Present
Commissioner, Frank Damiani	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland Jessica Foley
Network Provider	Horizon BCBS of New Jersey Cian Gray Linda Monge Rich Burton
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon Tracey Murdock
Treasurer	Joe Pruiti

OTHERS PRESENT:

Patrick Gallagher
Giaet DeLaCruz
Renee Parsons

ABSENT:

Patricia McSweeney
Sara Picard

APPROVAL OF AGENDA

Moved by Commissioner Matadha and seconded by Commissioner Byrd to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cryan, Byrd, Morgan and Matadha
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Morgan and seconded by Commissioner Matadha to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Byrd and seconded by Commissioner Morgan to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cryan, Byrd, Morgan and Matadha
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – February 25, 2020

Moved by Commissioner Morgan and seconded by Commissioner Matadha to approve the minutes of February 25, 2020 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cryan, Morgan and Matadha
	Nay:	None
	Abstain:	Commissioner Byrd

NEW BUSINESS

Resolution 2020-03-01 to appointment new Commissioners.

Moved by Commissioner Byrd and seconded by Commissioner Matadha to appoint new Commissioners.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cryan, Byrd Morgan and Matadha
	Nay:	None
	Abstain:	None

Patrick Diegnan, Fund Attorney swore in the two new Commissioners.

Chairman Pulomena welcomed Commissioner Brennan (MCIA) and Commissioner Damiani (RCC) to the Middlesex County Joint Health Insurance Fund.

Resolution 2020-03-02 to award Professional Service Agreements.

Moved by Commissioner Byrd and seconded by Commissioner Morgan to award Professional Service Agreements.

Discussion: Mr. McManus asked everyone to turn to Section II of the Commissioners agenda packet, page 20. He reviewed the memo to the Commissioners outlining the decision of the Contracts Committee Professionals to be considered for the MCJHIF Professional positions.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cryan, Byrd Morgan, Brennan, Matadha and Damiani
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. McManus asked everyone to turn to Section III, page 23. He noted the Dental RFP closed today. The responding vendors were notified in advance they could send an email copy of their response as well as sending a copy to the County. Four carriers responded. A Contract Committee meeting will be scheduled in the near future.

The Wellness Fair has been tentatively postponed.

The Local Financial Disclosure process will begin soon. Lynn Collins will send to all applicable people who should file, their password and the Local Financial Disclosure Notice once the Notice is issued. The filing process will close on April 30, 2020.

FINANCE REPORT

Mr. Pruiti said the Bill List is included in Section IV of the Commissioners agenda packet. Once Wiss, the Fund Auditors have completed the 2019 Financial Audit response, we will be able to provide up to date Financials.

Resolution 2020-03-03 to approve the March 2020 Bill List.

Moved by Commissioner Byrd and seconded by Commissioner Morgan to approve payment of the March 2020 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cryan, Byrd Morgan, Brennan, Matadha and Damiani
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Auditor: Wiss' professional report is included in Section IV of the Commissioners agenda packet. Mr. Clelland said they are working with Joe Pruiti and Lynn Collins to share information. He also met with Dave Hissey to receive the 2019 Bill List folders. A draft should be available by the next Commissioners meeting.
- b) Program/Risk Manager: BGIA's professional report is included in Section IV of the Commissioners agenda packet. Mr. Migdon mentioned the Wellness Coaches are coaching

remotely since March 17, 2020. So far, they have sent 450 emails and texts to 75 members pushing out information. Since March 17, 2020, they have coached 100 people weekly.

- c) Network Provider: Horizon's professional report is included in Section IV of the Commissioners agenda packet. For February 2020, Mr. Gray said there were no claims in excess of \$50,000.
- d) Attorney: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go in to Executive Session.

OPEN SESSION

Resolution 2020-03-04 to approve payment of March 2020 large claims.

Moved by Commissioner Morgan and seconded by Commissioner Byrd to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cryan, Byrd Morgan, Brennan, Matadha and Damiani
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Byrd and seconded by Commissioner Morgan and approved unanimously to adjourn the meeting at 2:28 p.m.

Chairman Pulomena thanked everyone for attending the telephonic Commissioners meeting and told them to be safe.