

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING

April 27, 2021

Chairman Pulomena called the meeting to order at 12:02 p.m. Open Public Meeting Act read into Minutes by Vice Chairman Matadha.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Absent
Alternate, Dennis Cerami	County	Present
Commissioner, Joseph Cryan	Utilities Authority	Absent
Alternate, Jeanne Facendo	Utilities Authority	Present
Commissioner, Patricia Byrd	Board of Social Services	Present
Alternate, Miles Diener-Bennett	Board of Social Services	Absent
Commissioner, Joseph Morgan	College	Present
Alternate, Jeffrey Herron	College	Absent
Commissioner, William Brennan	Improvement Authority	Present
Alternate, John DeLorenzo	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Adrian Kabigting	Mosquito Commission	Present
Commissioner, Donna Smith	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland Rachel Kleiman
Network Provider	Horizon BCBS of New Jersey Cian Gray
Program/Risk Manager	Business & Governmental Insurance Agency Tracey Murdock
Treasurer	Joe Pruiti

OTHERS PRESENT:

Patrick Gallagher
Giaet DeLaCruz
Renee Parsons

ABSENT:

Jay McManus
Patricia McSweeney
Sara Picard

APPROVAL OF AGENDA

Moved by Commissioner Morgan and seconded by Commissioner Byrd to approve the agenda as submitted.

Roll Call:	Aye:	Vice Chairman Matadha, Commissioners Cerami, Facendo, Byrd, Morgan, Brennan and Smith
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Vice Chairman Matadha asked for a motion to open the floor to the public. Moved by Commissioner Byrd and seconded by Commissioner Kabigting to open the floor to the public.

No one from the public asked to speak.

Vice Chairman Matadha asked for a motion to close the floor to the public. Moved by Commissioner Byrd and seconded by Commissioner Morgan to close the floor to the public.

Roll Call:	Aye:	Vice Chairman Matadha, Commissioners Cerami, Facendo, Byrd, Morgan, Brennan and Smith
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – March 23, 2021

Moved by Commissioner Byrd and seconded by Commissioner Facendo to approve the minutes of March 23, 2021 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Vice Chairman Matadha, Commissioners Cerami, Facendo, Byrd, Morgan, Brennan and Smith
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. Hissey said the Fund Administrator's report is included in Section II of the Commissioners agenda packet. He said the report begins on page 14, there is a listing of activities and correspondence for the month of April. In addition to what is listed, there are several items he wanted to address. First is the Local Financial Disclosure update, he asked Lynn Collins to provide a status on the Local Financial Disclosure process. Ms. Collins said she received the Notice late yesterday afternoon and she began sending out notices to all applicable this morning. She mentioned that she had already received proof of completed certificates from several of our team. The process must be completed by June 30, 2021.

Mr. Hissey announced there has been a transition in our COBRA administrator, 24HourFlex sold out to a company called Alerus. The transition has already taken place and has been seamless for the most part. While we are on the COBRA issue, the American Rescue Plan Act which we talked about last meeting has been updated relative to the COBRA requirements. Essentially, we can go online and print everyone who is possibly eligible for an extended open enrollment period. Mr. Hissey will be doing that this week and will get back to the HR people in the next couple of days regarding any assistance we might need from them.

Mr. Hissey said the roll out of the prescription program for retirees has gone well. We are pretty much done with the roll out. The calls to our office have diminished. We have received very few calls from the entities as well. Everything seems to be progressing very well and we appreciate getting the assistance of the entities. A few things of interest, we have learned over the past week that there are three or four individuals who are disabled and should be covered under Medicare. Through this effort, we were able to uncover these individuals and get them enrolled in Medicare as Medicare primary. Hopefully, we will reduce the overall cost of the medical program to the MCJHIF as well.

FINANCE REPORT

Mr. Pruiti said the April 2021 Bill List is included in Section III of the Commissioners agenda packet. December 2020 Financials were completed this morning, we were waiting for the 2020 Financial Audit to be completed.

Resolution 2020-04-01 to approve the April 2021 Bill List.

Moved by Commissioner Byrd and seconded by Commissioner Brennan to approve payment of the April 27, 2021 Bill List.

Roll Call:	Aye:	Vice Chairman Matadha, Commissioners Cerami, Facendo, Byrd, Morgan, Brennan and Smith
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) **Auditor**: Wiss' professional report is included in Section IV of the Commissioners agenda packet. Mr. Clelland said the draft 2020 Financial Audit is complete. He reviewed the draft audit and asked everyone to get back to him if they had questions or comments. The final audit will be included in the May 2021 Commissioners agenda packet for the Commissioners to review and approve.
- b) **Program/Risk Manager**: BGIA's professional report is included in Section IV of the Commissioners agenda packet. Tracey Murdock noted that with Lynn Collins, Dave Hissey and the BGIA folks, they have been looking at a Diabetes Management Program. Their findings of the team should be available to report on next month. Mr. Murdock also noted, the Wellness Coaches have done a wonderful job even though we are in the midst of the pandemic.
- c) **Network Provider**: Horizon's professional report is included in Section IV of the Commissioners agenda packet which includes paid claims through March 31, 2021. So far for the policy year, we are starting to see claimants over \$50,000. There are five claimants who have exceeded \$100,000.
- d) **Attorney**: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Resolution 2020-04-02 to Teachers Educators Health Plan for Middlesex College.

Moved by Commissioner Byrd and seconded by Commissioner Kabigting to approve payment of the April 27, 2021 to approve the Teachers Educators Health Plan for Middlesex College.

Roll Call:	Aye:	Vice Chairman Matadha, Commissioners Cerami, Facendo, Byrd, Morgan, Brennan and Smith
	Nay:	None
	Abstain:	None

EXECUTIVE SESSION

Vice Chairman Matadha said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2021-04-03 to approve payment of Large Claims.

Moved by Commissioner Byrd and seconded by Commissioner Kabigting to approve payment of Large Claims.

Resolution 2020-04-01 to approve payment of Large Claims.

Roll Call:	Aye:	Vice Chairman Matadha, Commissioners Cerami, Facendo, Byrd, Morgan, Brennan and Smith
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Morgan and seconded by Commissioner Brennan and approved unanimously to adjourn the meeting at 12:27 p.m.