

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
February 23, 2021

Chairman Pulomena called the meeting to order at 11:31 a.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Joseph Cryan	Utilities Authority	Present
Alternate, Jeanne Facendo	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Present
Alternate, Miles Diener-Bennett	Board of Social Services	Absent
Commissioner, Joseph Morgan	College	Present
Alternate, Jeffrey Herron	College	Present
Commissioner, William Brennan	Improvement Authority	Present
Alternate, John DeLorenzo	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Adrian Kabigting	Mosquito Commission	Present
Commissioner, Donna Smith	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland
Network Provider	Horizon BCBS of New Jersey Cian Gray
Program/Risk Manager	Business & Governmental Insurance Agency Tracey Murdock
Treasurer	Joe Pruiti

OTHERS PRESENT:

Giaet DeLaCruz
Renee Parsons

ABSENT:

Patricia McSweeney
Sara Picard

APPROVAL OF AGENDA

Moved by Commissioner Matadha and seconded by Commissioner Byrd to approve the agenda as submitted.

Roll Call: Aye: Chairman Pulomena, Commissioners Facendo, Byrd
Morgan, Brennan, Matadha and Smith

Nay: None

Abstain: None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Byrd and seconded by Commissioner Facendo to open the floor to the public.

No one from the public asked to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Matadha and seconded by Commissioner Byrd to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Byrd Morgan, Brennan, Matadha and Smith
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – January 26, 2021

Moved by Commissioner Byrd and seconded by Commissioner Matadha to approve the minutes of January 26, 2021 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Byrd Morgan, Brennan, Matadha and Smith
	Nay:	None
	Abstain:	None

NOTE: Chairman Pulomena said there were two individuals who need to be sworn into their positions this morning. He asked Fund Attorney, Patrick Diegnan to begin the process of swearing them into their positions. Fund Attorney Diegnan said he would read a statement and asked that they say their name and position and either agree or disagree with the statement. Both Commissioner Donna Smith and Alternate Commissioner Jeffrey Herron responded with their name, position and agreed with the statement.

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section II of the Commissioners agenda packet. He said his report begins on page 15, there is a listing of activities and correspondence for the month of February. In addition to what is listed, there are a couple of items he wanted to discuss. First item is the Employer Group Waiver Program (EGWP), which is the conversion of coverage for retirees eligible for Medicare. We moved their coverage to a Medicare Part D Program. All is going well, conversion has done very well, we expect to get a significant savings from this move. However, we still have hand full (23) out of a total of 1400 retirees where we don't have the Medicare Beneficiary Identification number (MBI #). We sent out a series of correspondence to those individuals, plus we did outreach. On May 1, 2021, if we haven't received their information by the end of March, we will suspend their prescription drug coverage. In the event that occurs, it should trigger an inbound call from the member because they are trying to fill a prescription. We hope to get that number as low as possible. Overall for a conversion, this is pretty successful. In the event your HR staff gets calls, coverage can be reinstated, we just need their MBI #'s.

Another positive initiative, we are reviewing the Plan Documents. We are contracting externally with a vendor familiar with performing a complete review of these documents. The Plan Documents are posted on the mcjhif.com website. We want to make sure the documents are fully up to date with all the coverage elements. The review should be completed by July 2021.

On the same line, we are initiating a complete website review and update. The goal is to have it more attractive and member friendly.

Commissioner Byrd asked a question regarding the Medicare eligible retirees. She wanted to know the status of the addition fee issue which is the subject of most of the calls they have been getting. Mr. McManus said what she was referring to is the Medicare Part D income over limit premium. The MCjHIF will pay this fee. The entities will reimburse the member for the fee and send a summary to the MCJHIF for reimbursement.

FINANCE REPORT

Mr. Pruiti said the January 2021 Bill List is included in Section III of the Commissioners agenda packet. Financials will be completed when the 2020 Financial Audit is complete which will some time next month. December 2020 claims were slightly higher than have been in the past. We are releasing some IBNR for the 2020 plan year,

Resolution 2020-02-01 to approve the February 2021 Bill List.

Moved by Commissioner Matadha and seconded by Commissioner Facendo to approve payment of the February 23, 2021 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Byrd Morgan, Brennan, Matadha and Smith
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) **Auditor:** Wiss' professional report is included in Section IV of the Commissioners agenda packet. Mr. Clelland said they started the 2020 Financial Audit last week. They hope to have a draft some time in March, hopefully in time for the March meeting. If not they will do the review in April. They have also completed the Second Semi Annual Eligibility review for 2020, there were no exceptions for the second consecutive year. The review information is included in the materials included in the Commissioners agenda packet.
- b) **Program/Risk Manager:** BGIA's professional report is included in Section IV of the Commissioners agenda packet. Tracey Murdock said there are no stop loss claims that exceed the stop loss threshold for January 2021. There is one stop loss claims which exceed the stop loss threshold for December 2020. All reimbursements for that claims have been paid. Wellness Coaches USA will be rolling out there technology platform in the upcoming months.
- c) **Network Provider:** Horizon's professional report is included in Section IV of the Commissioners agenda packet. No claims have exceeded the stop loss threshold for January 2021.

- d) Attorney: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go in to Executive Session.

OPEN SESSION

Resolution 2021-02-02 to approve payment of Large Claims.

Moved by Commissioner Matadha and seconded by Commissioner Byrd to approve payment of Large Claims.

Roll Call: Aye: Chairman Pulomena, Commissioners Facendo, Byrd
Morgan, Brennan, Matadha and Smith

Nay: None

Abstain: None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Matadha and seconded by Commissioner Byrd and approved unanimously to adjourn the meeting at 11:48 a.m.