

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING

June 22, 2021

Chairman Pulomena called the meeting to order at 12:03 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Joseph Cryan	Utilities Authority	Absent
Alternate, Jeanne Facendo	Utilities Authority	Present
Commissioner, Patricia Byrd	Board of Social Services	Present
Alternate, Miles Diener-Bennett	Board of Social Services	Absent
Commissioner, Joseph Morgan	College	Absent
Alternate, Jeffrey Herron	College	Present
Commissioner, William Brennan	Improvement Authority	Present
Alternate, John DeLorenzo	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Adrian Kabigting	Mosquito Commission	Present
Commissioner, Donna Smith	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland
Network Provider	Horizon BCBS of New Jersey Cian Gray
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon Tracey Murdock
Treasurer	Joe Pruiti

OTHERS PRESENT:

Patrick Gallagher
Giaet DeLaCruz
Renee Parsons

ABSENT:

Patricia McSweeney
Emily McGraine
Sara Picard

APPROVAL OF AGENDA

Moved by Commissioner Matadha and seconded by Commissioner Byrd to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Byrd, Herron, Brennan, Matadha and Smith
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Byrd and seconded by Commissioner Facendo to open the floor to the public.

No one from the public asked to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Facendo and seconded by Commissioner Matadha to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Byrd, Herron, Brennan, Matadha and Smith
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – May 25, 2021

Moved by Commissioner Matadha and seconded by Commissioner Byrd to approve the minutes of May 25, 2021 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Byrd, Herron, Brennan, Matadha and Smith
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section II of the Commissioners agenda packet. He said his report begins on page 12 where there is a listing of activities and correspondence for the month of June. In addition to what is listed, there are a couple of items. First is the PBM, Pharmacy Benefit Manager RFP. We are in the final stages of review of the responses. We are down to "Best and Final" of two of the most competitive responders. We are getting clarification on a few of the terms and conditions. We do expect to finalize that to the benefit of the MCJHIF in the next week or so. We will have a presentation at the July meeting. It looks like both responders have a pretty good savings; we are excited about that. It is good news.

The next items if the Local Financial Disclosure process; he asked Lynn Collins if we have completed the process for all members of the MCJHIF. Lynn Collins said that everyone completed the process and provided a copy of the certification of their completion. She thanked everyone for completing the process so quickly and send her the copy for her records.

The next item Mr. McManus covered was number eleven under Correspondence. A few weeks ago, an email was sent to the Commissioners of the MCJHIF, making everyone aware there is another Joint Insurance Fund with a very similar sounding name. The Middlesex County Municipal Joint Insurance Fund, which sounds a lot like our Fund. The reason for sending out the email was to inform everyone, is that the other JIF is a JIF which provides Worker's Compensation and Liability insurance for a number of towns and entities throughout Middlesex County. They are having financial difficulties and may come under supervision by the State of New Jersey. He was not sure whether that will happen, but we do know that for certain there will be some fundamental assessments and that may or may not be in some of the news outlets. We want everyone to be aware that that JIF has nothing to do with our JHIF. Our JHIF remains in excellent financial condition, we continue to have good dividends and to maintain adequate surplus in our JHIF. If you do hear something or someone asks you about the Middlesex JIF, let them know that it is not our JHIF.

Mr. McManus asked Dave Hissey to touch on the HIPAA training which is coming up. Mr. Hissey said we are scheduling and sending out invitations in the next couple of days for HIPAA training. As part of the whole HIPAA process, an email was sent out last week to all HR personnel about the importance of having a Privacy Officer and a Security Officer. The Privacy Officer is responsible for overseeing the HIPAA process. The Security Officer is more system generated. Both positions are very important. We are having a special training session just for the Privacy and Security Officers. We will let you know in the next day or two the date and time.

FINANCE REPORT

Mr. Pruiti said the June 2021 Bill List is included in Section III of the Commissioners agenda packet. As of the end of April 2021, there is a slight loss of \$453,000. However, the 2021 year has a positive position for the year of \$595,000. Altogether, the surplus for all Fund Years as of the end of April 2021, is \$27,591,000 which excludes dividends. The MCJHIF is in a healthy position.

Chairman Pulomena questioned why there was a loss for April. Mr. Pruiti explained that a couple of invoices were missing for February and March and adjusted for April. Chairman asked if this was a reconciliation rather than an upward trend/. Mr. Pruiti said yes, if otherwise April 2021 would have been a positive month. Chairman Pulomena thanked Mr. Pruiti for the clarification. He commented on what Mr. McManus said about the other JIF. He said that if the Commissioners had the opportunity to look at Standard and Poor's ratings, for the twenty-first consecutive year our MCJHIF is a very good financial standing.

Resolution 2020-06-01 to approve the June 2021 Bill List.

Moved by Commissioner Herron and seconded by Commissioner Matadha to approve payment of the June 22, 2021 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Byrd, Herron, Brennan, Matadha and Smith
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Auditor: Wiss' professional report is included in Section IV of the Commissioners agenda packet. Mr. Clelland said he had no other report.
- b) Program/Risk Manager: BGIA's professional report is included in Section IV of the Commissioners agenda packet. Mr. Migdon said they are excited about our Diabetes Management Program. We are moving forward with analyzing the responses and we have narrowed our selection down to Abacus which does a tremendous job on a voluntary basis and will help our members. We should be able to bring our recommendation to the Commissioners next month.

The Wellness Coaches are introducing a new application, called Healthy Ways which will allow the members to access information electronically which is specific to their own health and lifestyle. M The members will receive different articles and information very specific to what it

is needed to do to have a healthy life. To add to this, is the interaction with the Wellness Coaches which together will help the members to live a healthier life.

- c) Network Provider: Horizon's professional report is included in Section IV of the Commissioners agenda packet. Mr. Gray said so far for the 2021 Fund Year, there are fifteen claimants in excess of \$50,000. Four claims exceeding \$100,000 and no claimants exceeding the threshold of \$550,000. He also said the Horizon has received a top position in the JD Powers Recommendation for the fourth time in five years.
- d) Attorney: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go in to Executive Session.

OPEN SESSION

Resolution 2021-06-02 to approve payment of Large Claims.

Moved by Commissioner Byrd and seconded by Commissioner Smith to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Facendo, Byrd, Herron, Brennan, Matadha and Smith
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Byrd and seconded by Commissioner Smith and approved unanimously to adjourn the meeting at 12:22 p.m.