

**MINUTES**  
**OF**  
**MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS**  
**REGULAR MEETING**  
**November 19, 2013**

Chairman Pulomena called the meeting to order at 1:00 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

**ROLL CALL OF COMMISSIONERS**

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Present
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Present
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Jane Leal	Improvement Authority	Present
Commissioner, Deepak Matadha	Mosquito Commission	Absent
Alternate, Linda Seguire	Mosquito Commission	Present
Commissioner, Paul Abbey	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

**APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:**

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Diane Miller
Program/Risk Manager	Business & Governmental Insurance Agency Sara Simon
Treasurer	Albert Kuchinskas

**OTHERS PRESENT:**

Jennifer Kaznowski  
Joe Pruiti

**ABSENT:**

Kevin Duffy  
Erik Ruebenacker

**APPROVAL OF AGENDA**

Moved by Commissioner Perkins and seconded by Commissioner Madama to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Leal, Seguire and Abbey
	Nay:	None
	Abstain:	None

## **PUBLIC PARTICIPATION**

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Fitamant to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Fitamant.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Leal, Seguire and Abbey
	Nay:	None
	Abstain:	None

## **APPROVAL OF MINUTES** – October 22, 2013

Moved by Commissioner Fitamant and seconded by Commissioner Madama to approve the minutes of October 22, 2013 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Leal, Seguire and Abbey
	Nay:	None
	Abstain:	None

## **ADMINISTRATOR'S REPORT**

## **FINANCE REPORT**

**Resolution 2013-11-01** to approve November 19, 2013 Bill List.

Moved by Commissioner Seguire and seconded by Commissioner Perkins to approve payment of the November 2013 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Leal, Seguire and Abbey
	Nay:	None
	Abstain:	None

### **PROFESSIONAL REPORTS**

- a) Auditor:
  
- b) Program/Risk Manager: BGIA's report is included in Section IV of the Commissioners Agenda packet.
  
- c) Attorney: Mr. Diegnan said his report is included in Section IV of the Commissioners Agenda packet.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

**Consent Agenda - The Chair entertained the motion to vote on items (2) through (14) together. All Commissioners agreed.**

- Resolution 2013-11-02** to accept Fully Insured Oxford Freedom Access Plan 2014 renewal
- Resolution 2013-11-03** to accept Self Insured ASO Contracts for Calendar Year 2014
- Resolution 2013-11-04** to accept Sun Life Assurance of Canada Stop Loss Reinsurance Renewal
- Resolution 2013-11-05** to accept Frontier Medex Renewal
- Resolution 2013-11-06** to approve 2014 Meeting Dates
- Resolution 2013-11-07** to designation of Official Newspapers
- Resolution 2013-11-08** to appoint Agent for Service
- Resolution 2013-11-09** to approve 2014 Cash Management Plan
- Resolution 2013-11-10** to accept NJ Fertility Mandate
- Resolution 2013-11-11** to approve Year-end compliance with the Mental Health Parity Act (MHPA) and Mental Health Parity and Addiction Equity Act of 2008

**Resolution 2013-11-12** to approve Year-end compliance with the Women's Health & Cancer Rights Act

**Resolution 2013-11-13** to approve Medicaid and the Children's Health Insurance Program (CHIP)

**Resolution 2013-11-14** to accept Extension of Express Scripts Contract

Discussion:

Moved by Commissioner Seguire and seconded by Commissioner Perkins to accept the above Resolutions.

Roll Call:                      Aye:                      Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Leal, Seguire and Abbey

Nay:                              None

Abstain:                        None

### **EXECUTIVE SESSION**

Chairman Pulomena said there was no need to go into Executive Session.

### **OPEN SESSION**

**Resolution 2013-11-15** to approve payment of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve payment of large claims.

### **OTHER BUSINESS**

None

### **ADJOURN**

Moved by Commissioner Madama and seconded by Commissioner Seguire and approved unanimously to adjourn the meeting at 1:16 p.m.