

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
September 24, 2013

Chairman Pulomena called the meeting to order at 1:04p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Present
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Present
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Jane Leal	Improvement Authority	Absent
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Linda Seguire	Mosquito Commission	Present
Commissioner, Paul Abbey	Roosevelt Hospital	Present
Alternate	Roosevelt Hospital	

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Network Provider	Horizon BCBS of New Jersey Kevin Duffy
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Albert Kuchinskias

OTHERS PRESENT:

Joe Pruiti

ABSENT:

Scott Clelland
Erik Ruebenacker

APPROVAL OF AGENDA

Moved by Commissioner Byrd and seconded by Commissioner Perkins to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Matadha and Abbey
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena opened the floor to the public.

No one from the public was present to speak. Chairman Pulomena closed the floor to the public.

Moved by Commissioner Perkins and seconded by Commissioner Fitamant to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Matadha and Abbey
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – July 23, 2013

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve the minutes of July 23, 2013 Commissioners Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Matadha and Abbey
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. McManus said his report was included in Section II of the Agenda packet. He asked everyone to turn to page two of Section II – Monthly Activities and Correspondence page. In addition to the list of activities and correspondence, he asked everyone to focus on number 19; the 2014 Budget and Rate preparation. Preparation is well on its way, we are in the process of convening a meeting of the Budget Committee on October 15 for the purpose of forwarding a proposed budget and rates to the Commissioners for review and approval on October 24. Sam Kikla, the Fund Actuary will attend the Commissioners meeting.

Second item, we had training sessions for the new eligibility system for the member entities. We will go live on November 1, 2013 on the new system. This go-live is prior to this year's open enrollment period which is November 14 through December 6, 2013. We have sent out to each of the entities marked up copies of the enrollment information and are waiting for their responses to the mark ups.

FINANCE REPORT

Mr. Kuchinskas said that his report is included in Section III of the Agenda packet. Mr. Kuchinskas introduced Joe Pruiti as the likely successor to the position of Fund Treasurer upon Al's retirement effective December 31, 2013.

For the 2013 plan year in July, there was a loss of \$858,768. This loss is the result of three funding cycles for Rx in the month of July instead of the two cycles funded in most months (There are 26 funding cycles each year. In 2013, there are three cycles in July and December and two in the other 10 months). Despite the \$858,768 loss in July, the fund balance as of July 31st was \$1,180,804. Jay McManus stated that the 2013 Rx budget took into consideration the two months with three funding cycles and the projected run out. Year to date, Rx claims are running less than budget.

For the 2012 plan year in July, there was a \$240,410 loss for the month. This loss resulted from an adjustment in medical IBNR made upon the recommendation of Sam Kikla, the Fund Actuary. Mr. Kikla suggested that medical IBNR be set at \$300,000 as of July 1, 2013. As of July 31st, the Rx IBNR balance is \$272,303. Payment of additional 2012 Rx claims is unlikely so the \$272,303 Rx IBNR balance will be transferred to surplus at year end. Even with the \$240,410 loss for July, the 2012 fund balance as of July 31st is \$1,248,241.

For the 2013 plan year in August, there was a surplus of \$172,431 for the month. The 2013 Fund balance as of August 31st is \$1,353,236. For the 2012 plan year in August, there was a surplus of \$852.68 for the month. The 2012 Fund Balance as of August 31st is \$1,249,094.

Resolution 2013-09-01 to approve August and September 2013 Bill Lists.

Moved by Commissioner Perkins and seconded by Commissioner Byrd to approve payment of the August and September 2013 Bill Lists.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Matadha and Abbey
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Program/Risk Manager: BGIA’s report is included in Section IV of the Agenda packet. The Wellness Coach is fully engaged and they are working on setting up the Virgin Miles program. There will be a conference call to discuss next steps.
- b) Network Provider: Horizon’s report is included in Section IV of the Agenda packet.
- c) Attorney: Mr. Diegnan’s report is included in Section IV of the Agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Resolution 2013-09-02 to appoint Population Management vendor.

Discussion: This resolution has been deferred pending Contract Committee review and will be voted on at the October 22, 2013 Commissioners meeting.

Not necessary to vote

Resolution 2013-09-03 to appoint Express Scripts, Inc. claims auditor.

Discussion: Jay McManus explained that this resolution is to confirm last month's email vote which chose Millennium Administrators, Inc. as the vendor to perform the prescription drug claims audit.

Moved by Commissioner Perkins and seconded by Commissioner Fitamant to appoint Express Scripts, Inc. claims auditor.

Roll Call: Aye: Chairman Pulomena, Commissioners Fitamant, Byrd,
Perkins, Matadha and Abbey

Nay: None

Abstain: None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2013-09-04 to approve Fraud Waste and Abuse program

Discussion: Jay McManus said this program was a beneficial program which would reduce fraud, waste and abuse.

Moved by Commissioner Byrd and seconded by Commissioner Perkins to approve Fraud Waste and Abuse program.

Roll Call: Aye: Chairman Pulomena, Commissioners Fitamant, Byrd,
Perkins, Matadha and Abbey

Nay: None

Abstain: None

OPEN SESSION

Resolution 2013-0-05 to approve July and August 2013 large claims

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve Fraud Waste and Abuse program.

Roll Call: Aye: Chairman Pulomena, Commissioners Fitamant, Byrd,
Perkins, Matadha and Abbey

Nay: None

Abstain: None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Byrd and seconded by Commissioner Perkins and approved unanimously to adjourn the meeting at 1:26 p.m.