

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING

April 29, 2014

Chairman Pulomena called the meeting to order at 1:06 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Absent
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Jane Leal	Improvement Authority	Present
Commissioner, Deepak Matadha	Mosquito Commission	Absent
Alternate, Linda Seguine	Mosquito Commission	Present
Commissioner, Paul Abbey	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Diane Miller
Drug	MEDCO/Express Scripts Erik Ruebenacker
Network Provider	Horizon BCBS of New Jersey Joe Ciampa
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

OTHERS PRESENT:

Jennifer Kaznowski

ABSENT:

None

APPROVAL OF AGENDA

Moved by Commissioner Fitamant and seconded by Commissioner Leal to approve the agenda of April 29, 2014 Commissioners Meeting.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Perkins, Leal, Seguire and Abbey
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Fitamant to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Seguire and seconded by Commissioner Perkins to close the floor to the public.

APPROVAL OF MINUTES – March 25, 2014

Moved by Commissioner Fitamant and seconded by Commissioner Leal to approve the minutes of March 25, 2014 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Perkins, Leal and Abbey
	Nay:	None
	Abstain:	Commissioner Seguire

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section Two of the Agenda packet. He asked everyone to turn to pages two for a listing of our activities and correspondence for the month of April. In addition to the activities listed and correspondence included in the packet which he wanted to review, first is items four, five and six. Two meetings ago by resolution, this body authorized the JHIF to assume responsibility for the Dental programs for the County Administration and the Board of Social Services. We have taken this responsibility and went out to bid. After reviewing the specific details of the responses and the Contracts Committee meeting, it was decided to re-post the bid. Due to this change, we have included in the New Business Section a resolution to extend the Dental contracts three months to August 15, 2014. The purpose of the re-post was to provide additional options to employees. The long term objective of doing this is to offer the opportunity to other entities to join the JHIF with the Dental Program. The larger the book of business, the more leverage we have to negotiate better contracts terms.

Next, it is that time of year again to complete the Local Government 2014 Financial Disclosure Statements. We recently received a Local Finance Statement as the JHIF representative. The Statement outlined the instructions for completing the process. Within the next two weeks we will file a roster with the State. Shortly, the DCA will be issuing a Local Financial Notice with some revised instructions on how each of us have to go about filing our statements. Good news is that it is not due until June 13, 2014. We will have instructions to as soon as we receive the information.

Lastly, we are moving into the final stages of the Unicorn Eligibility System "go live". I am sure everyone is aware of the significant effort that has been put forth by each of the entities. Both in onsite personal meetings as well as conference calls. We are in the final stages of data clean up so we believe, without issues, we will be live with a weekly electronic transfer to all vendors. The work will be worth it once we are live, the error rates should be minimal.

FINANCE REPORT

Mr. Pruiti provided a presentation of the new Quick Book software which replaced the Peach Tree which was used in the past.

Resolution 2014-04-01 to approve April 2014 Bill List.

Moved by Commissioner Seguire and seconded by Commissioner Fitamant to approve payment of the April 2014 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Perkins, Leal, Seguire and Abbey
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) **Auditor**: Wiss' report is included in the Agenda packet. The 2013 Financial Audit has been completed and presented at last month's Professionals and Commissioners meeting. No comments were received, so the final audit has been distributed today for approval. The report will be filed with DOBI by May 31, 2014.
- b) **Program/Risk Manager**: BGIA's report is included in the Agenda packet. Mr. Migdon mentioned that Partners In Care will provide the first quarterly report and Oxford is in negotiations with Raritan Bay Medical Center. Presently, there is a likelihood that notice will be sent out to members who utilize this facility. There are 44 members who are impacted.
- c) **Network Provider**: Horizon's report is included in the Agenda packet. For 2013 there is one claimant who has almost hit the stop loss amount of \$500,000. For 2014, there are seven members who are at 50% of the stop loss.
- d) **PBM**: Mr. Ruebenacker said there are ongoing communication between Express Scripts (ESI) and Millennium (the auditor) regarding the Rx claims audit. Millennium sent Express Scripts their audit findings in February 2014 and ESI had 60 days to respond. Millennium is reviewing ESI's comments. There should be a review at next month's meeting. Mr. McManus commented that the Millennium auditor will be present at the Professionals meeting in May 2014. If there are no issues the Millennium auditor will also attend the May 2014 Commissioners meeting to review the audit.
- e) **Attorney**: Mr. Diegnan's report is included in the Agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Resolution 2014-04-02 to accept the 2013 Financial Audit.

Moved by Commissioner Perkins and seconded by Commissioner Seguire to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Perkins, Leal, Seguire and Abbey
	Nay:	None
	Abstain:	None

Resolution 2014-04-03 approval to extend the Dental Program contracts.

Discussion: Mr. McManus highlighted on what he discuss during his Administrator's review regarding the Dental Program. The Dental contracts will expire on May 15, 2014. This resolution is requesting authorization to extend the contract 90 days with a new expiration date of August 15, 2014.

Moved by Commissioner Perkins and seconded by Commissioner Fitamant to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Perkins, Leal, Seguire and Abbey
	Nay:	None
	Abstain:	None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2014-04-04 to Approve Payment of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve payment of large claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Perkins, Leal, Seguire and Abbey
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Seguire and seconded by Commissioner Fitamant and approved unanimously to adjourn the meeting at 1:36 p.m.