

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
February 25, 2014

Chairman Pulomena called the meeting to order at 11:12 a.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Present
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Present
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Jane Leal	Improvement Authority	Absent
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Linda Seguine	Mosquito Commission	Absent
Commissioner, Paul Abbey	Roosevelt Hospital	Absent
Alternate,	Roosevelt Hospital	

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Diane Miller
Network Provider	Horizon BCBS of New Jersey Kevin Duffy
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Giuseppe Pruiti

OTHERS PRESENT:

Jennifer Kaznowski
Christine Seguine

ABSENT:

Erik Ruebenacker

APPROVAL OF AGENDA

Moved by Commissioner Perkins and seconded by Commissioner Fitamant to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Matadha
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Byrd to open the floor to the public.

No one from the public was present to speak.

Chairman Byrd asked for a motion to close the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Perkins to close the floor to the public.

APPROVAL OF MINUTES – February 25, 2014

Moved by Commissioner Perkins and seconded by Commissioner Byrd to approve the minutes of February 25, 2014 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Matadha
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. McManus said that his report is included in Section Two of the Agenda packet. He asked everyone to turn to Section Two, page two to the listing of activities and correspondence for the month of February 2014. The Professional RFP's were posted in January and were opened on February 18, 2014. The responses will be evaluated and scored and a Contracts Committee meeting will be scheduled for next week. Recommendations will be provided to the Commissioners for approval on March 25, 2014.

In the Correspondence section of the memo, please look at the last page of Section Two. Enclosed is a copy of the Horizon letter sent to all JHIF insured members addressing the issue that they may have received inaccurate information from Horizon in respect to their Primary Care Physicians, and possibly their coverage and/or contract numbers. We became aware of the situation because it occurred as a result of our authorization to release an eligibility file from Unicorn to Horizon which updated the Horizon file with some inaccurate information. When we became aware of the problem, we notified Horizon and they reacted quickly. We put into place a process to correct the Horizon eligibility files as of a certain date and we then manually worked with Horizon to update the balance of the records. All records are corrected with the exception of a handful. As of today, twenty- nine individual records still need to be corrected and will be adjusted within the next day or so. As a result of this issue, within the next two weeks all Horizon members will be receiving new ID cards reflecting their accurate coverage. All entities were notified by email of the situation.

FINANCE REPORT

Mr. Pruiti said that the Bill List has been processed and the checks have been issued. The Financial section of the Agenda is not complete due to the pressure of finalizing the County budget process with the State of New Jersey. The Financial section of the Agenda will be emailed to everyone shortly. Chairman Pulomena said that even though the County budget was submitted to the State last week; the State of New Jersey was not ready to review and comment. The State came back with a number of questions in reference to the County's budget at the eleventh hour, to which we have been responding. Chairman Pulomena further stated that the priority was completion of the County budget filing with the State which resulted in this delay in preparing the January financials.

Resolution 2014-02-01 to approve the February Bill List.

Moved by Commissioner Byrd and seconded by Commissioner Fitamant to approve payment of the February 2014 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Matadha
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Auditor: The Wiss report is included in Section IV of the Agenda packet. The December 31, 2013 financial audit is almost complete; there are just a few items to be followed up on. They will have a draft for the March Commissioners meeting with a final report in April 2014.
- b) Program/Risk Manager: BGIA's report is included in the Agenda packet. BGIA is beginning to work with Partners in Care to design the reporting requirements which will be provided to the Commissioners on a quarterly basis. Stewart Midgton and one of the Freeholders were on a community television show – Stoplight on Middlesex County - to discuss the Wellness Program.
- c) Network Provider: Horizon's report is included in Section IV of the Agenda packet. There were eleven high claims for December 2013. One claim is over the stop loss limit of \$500,000 by \$494,299.37. There are four members that have passed the 50% point of the attachment point.

Id cards will be going out to members on Friday and Monday. Horizon will do a claims audit to confirm that no claims were not paid or paid inappropriately.

- d) Attorney: Mr. Diegnan's report is included in Section IV of the Agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Resolution 2014-02-02 to approve Dental Program.

Discussion: This is a resolution to consider approval of adding a dental program to the Joint Health Insurance Fund (JHIF) for Middlesex County Administration and the Middlesex County Board of Social Services. The renewal date for each program is May 15, 2014. In order to go out to competitive bid under the Fair and Open Process, we need the Commissioners approval by way of a Resolution. The logic is that through time the other entities will join the JHIF dental program as they come up for renewal with their existing programs. The JHIF can leverage much better deals with the carriers as the population increases.

Moved by Commissioner Perkins and seconded by Commissioner Fitamant to approve the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Matadha
	Nay:	None
	Abstain:	None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2014-02-03 to approve payment of Large Claims

Moved by Commissioner Byrd and seconded by Commissioner Perkins to approve payment of large claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Matadha
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Perkins and seconded by Commissioner Fitamant and approved unanimously to adjourn the meeting at 11:40 a.m.