

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING

January 28, 2014

Chairman Pulomena called the meeting to order at 1:05 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Absent
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Present
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Present
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Jane Leal	Improvement Authority	Present
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Linda Seguine	Mosquito Commission	Absent
Commissioner, Paul Abbey	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland
Network Provider	Horizon BCBS of New Jersey Kevin Duffy
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Giuseppe Pruiti

OTHERS PRESENT:

None

ABSENT:

Erik Ruebenacker

APPROVAL OF AGENDA

Moved by Commissioner Perkins and seconded by Commissioner Fitamant to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Leal, Matadha and Abbey
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Fitamant to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Fitamant to close the floor to the public.

APPROVAL OF MINUTES – December 17, 2013

Moved by Commissioner Fitamant and seconded by Commissioner Skolnick to approve the minutes of December 17, 2013 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Perkins, Leal and Abbey
	Nay:	None
	Abstain:	Commissioners Skolnick and Matadha

ADMINISTRATOR'S REPORT

Mr. McManus said that his report is included in Section II of the Commissioners agenda packet. Mr. McManus discussed two items: 1) the Professionals RFP was posted on January 17, 2014 and will close on Tuesday, February 18, 2014 at 10:00 a.m. The RFP includes all Fund Professionals with the exception of the Fund Attorney. The responses will be scored and a Contract Committee meeting will be held to review responses and agree on recommendations to be given to the Commissioners at the March 25, 2014 meeting; and 2) Mr. McManus asked everyone to note that the Professionals and Commissioners meeting dates are included in his report on pages 14 and 15.

FINANCE REPORT

Mr. Pruiti said that his report is included in Section III of the Commissioners agenda packet. There are two Bill Lists for this month, one on January 15 and the other on January 28, 2014. The 2012 twenty-four month financials, as well as the 2013 twelve month financials included in the financial report.

2012, \$250,000 was transferred from the drug IBNR to the 2012 surplus leaving a balance of \$25,000. The surplus has increased to \$1,500,787.

2013, we increased the fund by \$61,091 to a total of \$1,906,260.

Resolution 2014-01-01 to approve the January 2014 Bill List.

Moved by Commissioner Perkins and seconded by Commissioner Fitamant to approve payment of the January 2014 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Leal, Matadha and Abbey
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Auditor: Wiss' report is included in Section IV the Commissioners agenda packet. The 2013 Financial Audit has begun. A draft will be submitted at the March Commissioners meeting.
- b) Program/Risk Manager: BGIA's report is included in Section IV of the Commissioners agenda packet. BGIA is working on two items: 1) integration of the Partners in Care contract; and 2) the Wellness Coach. There are two managed initiatives going on, one wellness which is getting to the root of the problem and addressing the well-being and the other a back end management program with Partners in Care.
- c) Network Provider: Horizon's report is included in Section IV of the Commissioners agenda packet. Horizon had eleven claims over \$25,000 for the month of December 2013. One claimant continues to exceed 50% of the Stop Loss, presently approximately \$418,279.

Horizon also entered into an Accountable Care Organization contract with Partners in Care. Additional information is included in the report.

- d) Attorney: Mr. Diegnan's report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Resolution 2014-01-02 to appoint Fund Officers and Committees.

Discussion: Mr. McManus said that on January 17, 2014 a Nominations/Search Committee meeting was held. During that meeting, they discussed to issues. The first is the appointment of Fund Officers. The Committee is recommending John Pulomena as Chairman of the Middlesex County Joint Health Insurance Fund and Rich Fitamant as Fund Secretary. Both individuals served in these roles in 2013 and prior.

The second part of the Nominations Committee meeting covered the review and approval of the Fund Committees and their participants. All participants have served on the respective committees in prior years with the exception of the Fund Treasurer. The new Fund Treasurer was appointed to this position January 1, 2014.

Moved by Commissioner Perkins and seconded by Commissioner Leal to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Leal, Matadha and Abbey
	Nay:	None
	Abstain:	None

Resolution 2014-01-03 to Fund Treasurer's compensation.

Discussion: Mr. McManus said that the Contracts Committee met on January 22, 2014 to discuss the Fund Treasurer's compensation. The recommendation is that the Fund Treasurer should receive \$20,000 for the year 2014

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Leal, Matadha and Abbey
	Nay:	None
	Abstain:	None

Resolution 2014-01-04 to approve Assistant to Fund Treasurer and Compensation.

Discussion: Mr. McManus said that the Contracts Committee which met on January 22, 2014 also discussed the appointment of an assistant to the Fund Treasurers. Not on a salary, a 1099 contracted basis. The compensation amount is well under the threshold for the Fair and Open Process so it is appropriate to consider this position without going through the process.

Moved by Commissioner Leal and seconded by Commissioner Fitamant to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Leal, Matadha and Abbey
	Nay:	None
	Abstain:	None

Resolution 2014-01-05 to approve email and telephonic voting.

Moved by Commissioner Perkins and seconded by Commissioner Fitamant to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Leal, Matadha and Abbey
	Nay:	None
	Abstain:	None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2014-01-06 to approve payment of large claims

Moved by Commissioner Perkins and seconded by Commissioner Fitamant to approve payment of large claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Leal, Matadha and Abbey
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Perkins and seconded by Commissioner Fitamant and approved unanimously to adjourn the meeting at 1:23 p.m.