

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
June 24, 2014

Secretary Fitamant called the meeting to order at 1:05 p.m. Open Public Meeting Act read into Minutes by Secretary Fitamant.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Absent
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Present
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Present
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Jane Leal	Improvement Authority	Present
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Linda Seguine	Mosquito Commission	Absent
Commissioner, Paul Abbey	Roosevelt Hospital	Absent
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Diane Miller
Network Provider	Horizon BCBS of New Jersey Kevin Duffy
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

OTHERS PRESENT:

Jennifer Kaznowski
Kelly Boyd

ABSENT:

Erik Ruebenacker

APPROVAL OF AGENDA

Moved by Commissioner Leal and seconded by Commissioner Perkins to approve the agenda as submitted.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Perkins, Matadha, Skolnick and Leal
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Secretary Fitamant asked for a motion to open the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Leal to open the floor to the public.

No one from the public was present to speak.

Secretary Fitamant asked for a motion to close the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Leal to close the floor to the public.

APPROVAL OF MINUTES – May 20, 2014

Discussion: Secretary Fitamant mentioned that the first line of the minutes said “Chairman Pulomena” instead of “Secretary Fitamant”. Minutes will be corrected.

Moved by Commissioner Perkins and seconded by Commissioner Leal to approve the minutes of May 20, 2014 Commissioners’ Meeting (Public Meeting).

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Perkins Matadha and Leal
	Nay:	None
	Abstain:	Commissioner Skolnick

ADMINISTRATOR’S REPORT

Mr. McManus said his report is included in Section II of the Commissioners Agenda packet. He asked everyone to turn to page two of Section II of the agenda packet to the list of activities and correspondence. There are a number of activities listed, but he wanted to touch on a few specific items. In particular, number 6 which is the Unicorn Eligibility Database. Mr. McManus is happy to report that we have finally “gone live” after one and half years of development and fine tuning. What this means is that the Eligibility Database built by Unicorn will become the database of record. An “In the Know Communication” was sent to all entities stating it is no longer necessary to correspond with Celerina Murray at Brown and Brown. The paper process has stopped. The system should make life easier for the HR staff. We thank you and your HR people for their efforts. There are 13 different partners and 17 total eligibility files being sent back and forth. We have a high degree of confidence in its accuracy. We will schedule refresher training for all the HR staff. Confirmation of the meeting will be sent out shortly. The Eligibility Database is a powerful system with a lot of tools to access.

Dave Hissey added that it has been a lot of work on our part, but it has also been a lot of work for the entities HR staff. He thanked the Commissioners and asked them to relay the message to their staff.

The last item Mr. McManus mentioned was the Financial Disclosure Statement process has been completed and all officers have complied.

FINANCE REPORT

Fund Treasurer Joe Pruiti distributed the April and May Financial Results and a summary of the year to date balances for the 2012, 2013 and 2014 plan years. Dave Hissey added that the surplus as of May 31, 2014 for the 2012 plan year is \$1,510,000. The 2012 plan year will be closed as of June 30th. It is expected that with the release of unused IBNR the plan year will end with approximately \$1,680,000 in surplus. The surplus for the 2013 plan year is \$2,256,734 as of May 31st. Despite a loss in April for the 2014 plan year, the surplus as of May 31st is \$40,985.

Resolution 2014-06-01 to approve the Bill List.

Moved by Commissioner Perkins and seconded by Commissioner Leal to approve payment of the June 2014 Bill List.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Perkins, Matadha, Skolnick and Leal
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Auditor: The Wiss report is included in Section IV of the Commissioners agenda packet. The Semi Annual Eligibility Audit has been completed. There are a few follow ups. The final audit will be presented at the July meeting. Wiss will then begin the second Semi Annual Eligibility Audit. They anticipate that the second report will be even cleaner with the new Eligibility Database.
- b) Program/Risk Manager: The BGIA report is included in Section IV of the Commissioners agenda packet. \$76,000 was paid in May 14, 2014 for claim incurred in 2013 but paid in 2014 from the stop loss provider. There were no payments made for 2014. BGIA is assembling data to provide a comprehensive Wellness Report to present to the Commissioners. As asked by the Fund Administrator to review a claim for Chronic Sinusitis. After further review, the claimant has many services and surgery on both sides of the nose was the last resort, which is why the claim is so high.
- c) Network Provider: The Horizon report is included in Section IV of the Commissioners agenda packet. Kevin Duffy noted that Horizon's new substance abuse and behavioral health provide, Value Option, will be the new provider effective July 1, 2014. The new provider will provide everything that Magellan provided, but they have more resources and better discounts. New ID cards are not necessary. Letters were sent to the members.
- d) Attorney: Mr. Diegnan said her report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Resolution 2014-06-02 to approve Dental Programs.

Discussion: Mr. McManus explained that this resolution is to approve the dental programs for the County Administration and the Board of Social Services. You will recall that we discussed and approved an RFP through the Fair and Open Procurement process which was sent out during April 2014. On May 29, 2014 a Contracts Committee meeting met to review the responses. The recommendation of the Contracts Committee is to remain with Delta Dental for the Traditional program, effective August 15, 2014. The second program is the DHMO with DSO: The recommendation is to change to Aetna effective August 15, 2014. The decision was based on three primary reasons: 1) benefits are equal and in some cases are better; 2) the network includes all the dental office in the DSO network, plus Aetna has a much wider network and 3) there is lower cost associated with the move.

Moved by Commissioner Skolnick and seconded by Commissioner Perkins to approve Dental Programs.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Perkins, Matadha, Skolnick and Leal
	Nay:	None
	Abstain:	None

EXECUTIVE SESSION

Secretary Fitamant said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2014-06-03 to approve Payment of Large Claims

Moved by Commissioner Perkins and seconded by Commissioner Leal to approve payment of large claims.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Perkins, Matadha, Skolnick and Leal
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Perkins and seconded by Commissioner Leal) and approved unanimously to adjourn the meeting at 1:27 p.m.