

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING

Tuesday, November 18, 2014

Secretary Fitamant called the meeting to order at 1:04 p.m. Open Public Meeting Act read into Minutes by Secretary Fitamant.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Absent
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Present
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Present
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Jane Leal	Improvement Authority	Present
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Linda Sequine	Mosquito Commission	Absent
Commissioner, Paul Abbey	Roosevelt Hospital	Absent
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Diane Miller
Network Provider	Horizon BCBS of New Jersey Kevin Duffy
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

OTHERS PRESENT:

Kelly Boyd
Lori Ferrazzoli

ABSENT:

Erik Ruebenacker

APPROVAL OF AGENDA

Moved by Commissioner Byrd and seconded by Commissioner Perkins to approve the agenda as submitted.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Byrd, Perkins, Leal and Matadha
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Secretary Fitamant asked for a motion to open the floor to the public. Moved by Commissioner Byrd and seconded by Commissioner Perkins to open the floor to the public.

No one from the public was present to speak.

Secretary Fitamant asked for a motion to close the floor to the public. Moved by Commissioner Byrd and seconded by Commissioner Perkins to close the floor to the public.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Byrd, Perkins, Leal and Matadha
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – October 27, 2014

Moved by Commissioner Perkins and seconded by Commissioner Byrd to approve the minutes of October 28, 2014 Commissioners Meeting (Public Meeting).

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Byrd, Perkins, Leal and Matadha
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. McManus said that his report is included in Section II of the Commissioners Agenda packet. Mr. McManus asked the Commissioners to turn to Section II page 2 for the Fund Administrator report which includes the Activities and Correspondence for the month of November. In regards to item number 4, we posted the 2013 CIGNA Claims Audit and received several responses. Through the process of reviewing and scoring the responses and in particular to some issues we had in respect to Medicare claims, we recommend with your concurrence that we amend the RFP posting to make it more specific to Medicare claims and make it broader with respect to the file size we will be auditing. Historically the audits which were conducted which generally focus on regular claims where Medicare isn't involved. We generally find very few issues or errors. Usually the results are within tolerance. However, over the last couple of months there have been a number of issues that we've dealt with or come to our attention having to do with claimants that are Medicare primary. Rather than execute an audit on CIGNA specifically, we recommend expansion of the scope of the audit across each of the carriers and focus more specifically on Medicare claims. I don't think a motion is necessary but I wanted the Commissioners to be aware of what we were doing. We will revise the scope of services and repost in December.

Next item, last month we approved the rates associated with the preliminary budget. There may be some minor changes to the allocation of assessments as part of that budget. However, the overall budget will not change. We will work on that throughout the course of the next couple of weeks. Next month's meeting, when we are addressing the budget formally, well in advance of that you will know if there are significant changes. We expect some minor re-allocations of assessments only. We will have that to you well in advance of the meeting. Rates will stay the same.

FINANCE REPORT

Mr. Pruiti said the Financial Report would be emailed to the Commissioners later in the week. The delay is the result of the financial reports prepared by the carriers not yet being available.

Resolution 2014-11-01 to approve the amended October 28 and November 18, 2014 Bill Lists.

Moved by Commissioner Byrd and seconded by Commissioner Leal to approve payment of the amended October 28 and November 18, 2014 Bill Lists.

Roll Call: Aye: Secretary Fitamant, Commissioners Cerami, Byrd,
Perkins, Leal and Matadha

Nay: None

Abstain: None

PROFESSIONAL REPORTS

- a) Auditor: The Wiss report is included in Section IV of the Commissioners agenda packet. The semi-annual eligibility audit is in its final stages and will be presented at the December 2014 Commissioners meeting.
- b) Program/Risk Manager: BGIA's report is included in Section IV of the Commissioners agenda packet.
- c) Network Provider: Horizon's report is not included in Section IV of the Commissioners agenda packet, it will be sent to the Commissioners later this month.
- d) Attorney: Mr. Diegnan's report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Consent Agenda - The Chair will entertain a motion to vote on items (a) through (k) together. Any Commissioner is able to request a separate vote on any of these items. No one requested a separate vote.

Discussion: Mr. McManus discussed each resolution. He informed the Commissioners that he was striking Resolution 2014-11-04 from the November meeting and informed them that it would be included as a resolution for the December 16, 2014 Commissioners meeting.

Moved by Commissioner Byrd and seconded by Commissioner Leal to approve Resolutions a, b and c through k.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Byrd, Perkins, Leal and Matadha
	Nay:	None
	Abstain:	None

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|--|------------------------------|
| a) Accept Fully Insured Oxford Freedom Access Plan 2015 renewal | Resolution 2014-11-02 |
| b) Accept Self Insured ASO Contracts for Calendar Year 2015 | Resolution 2014-11-03 |
| c) Accept Ceridian Benefit Services Renewal | Resolution 2014-11-04 |
| d) 2014 Meeting Dates | Resolution 2014-11-05 |
| e) Designation of Official Newspapers | Resolution 2014-11-06 |
| f) Agent for Service | Resolution 2014-11-07 |
| g) 2015 Cash Management Plan | Resolution 2014-11-08 |
| h) NJ Fertility Mandate | Resolution 2014-11-09 |
| i) Year-end compliance with the Mental Health Parity Act (MHPA) and Mental Health Parity and Addiction Equity Act of 2008 | Resolution 2014-11-10 |
| j) Year-end compliance with the Women's Health & Cancer Rights Act | Resolution 2014-11-11 |
| k) Medicaid and the Children's Health Insurance Program (CHIP) | Resolution 2014-11-12 |

EXECUTIVE SESSION

Secretary Fitamant said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2014-11-13 to Approve Payment of Large Claims

Moved by Commissioner Byrd and seconded by Commissioner Perkins to approve payment of large claims.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Byrd, Perkins, Leal and Matadha
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Byrd and seconded by Commissioner Leal and approved unanimously to adjourn the meeting at 1:36 p.m.