

**MINUTES**  
**OF**  
**MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS**  
**REGULAR MEETING**

**Tuesday, September 23, 2014**

Chairman Pulomena called the meeting to order at 1:13 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

**ROLL CALL OF COMMISSIONERS**

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Present
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Present
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Jane Leal	Improvement Authority	Present
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Linda Seguine	Mosquito Commission	Absent
Commissioner, Paul Abbey	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

**APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:**

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Prescription Drug Provider	MEDCO/Express Scripts Erik Ruebencker
Network Provider	Horizon BCBS of New Jersey Kevin Duffy
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

**OTHERS PRESENT:**

Jennifer Kaznowski  
Kelly Boyd

**ABSENT:**

Scott Clelland

**APPROVAL OF AGENDA**

Moved by Commissioner Byrd and seconded by Commissioner Perkins to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Leal, Matadha and Abbey
	Nay:	None
	Abstain:	None

## **PUBLIC PARTICIPATION**

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Byrd and seconded by Commissioner Perkins to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Leal to close the floor to the public.

Roll Call:                      Aye:                      Chairman Pulomena, Commissioners Fitamant, Byrd,  
Perkins, Leal, Matadha and Abbey

Nay:                      None

Abstain:                      None

## **APPROVAL OF MINUTES** – July 22, 2014

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve the minutes of July 22, 2014 Commissioners' Meeting (Public Meeting).

Roll Call:                      Aye:                      Chairman Pulomena, Commissioners Fitamant, Byrd,  
Perkins, Leal, Matadha and Abbey

Nay:                      None

Abstain:                      None

Chairman Pulomena was called out of the meeting after the roll call, Secretary Fitamant ran the meeting.

## **ADMINISTRATOR'S REPORT**

Mr. McManus said his report was included in Section II of the Commissioners agenda packet. He asked everyone to turn to Section II, page two where there is a listing of activities and correspondence for August and September. In addition to what was listed under activities, he wanted to touch on number three. We've been in the process of reviewing audit results of the prescription drug plan. As of the end of last week we have received formal responses from the auditor as well as Express Scripts. At this point there are some significant differences in opinion as well as monetary differences. It's our plan to confer with the Fund Attorney to decide how best to resolve the differences, which we will do shortly in order to have a final report available to the Commissioners for review and approval at the next meeting. We will keep you up to date if there are any ongoing issues.

Unicorn Eligibility Database: We just had the second follow up training on September 8 which was very well attended. We are also planning an additional session for new users. Dave Hissey thanked Susan and the College for letting us use their facility for the training two weeks ago for a user training session. The new users training will be a "Go To Meeting" tomorrow over the telephone. There will be a series of sessions over the next few weeks, each two hours long.

Budget and rate preparation for 2015: There will be a Budget Committee meeting on October 21, 2014 to finalize a preliminary budget and rate set to present to the Commissioners at the October 28, 2014 meeting for approval.

Age-In Mailing to Retirees will be sent to all retirees rather than those aging in to 65. There are a number of people who never received the mailing because of when they retired and the details of their eligibility for Medicare. Even though the message is sent out every year, it is very clear that it is their responsibility to enroll in Medicare Part B. Any inquiries may be referred to our office.

## **FINANCE REPORT**

Mr. Pruiti said that his report is included in Section III of the Commissioners agenda packet. The Fund is reporting a loss in August of \$219,971 from the 2014 plan year and a loss of \$59,150 from 2013. Year to date, the 2013 plan year is showing a surplus of \$2,671,734 and the 2014 plan year is showing a deficit of \$25,570. The plan is carrying a surplus of \$1,686,000 for the 2012 plan year closed on June 30, 2014.

**Resolution 2014-09-01** to approve the Bill List.

Moved by Commissioner Byrd and seconded by Commissioner Perkins to approve payment of the September 23, 2014 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Leal, Matadha and Abbey
	Nay:	None
	Abstain:	None

## **PROFESSIONAL REPORTS**

- a) Program/Risk Manager: BGIA's report is included in Section IV of the Commissioners agenda packet. The Fund is going out to proposal for the Wellness Coach Program
- b) Network Provider: Horizon's report is included in Section IV of the Commissioners agenda packet. It was pointed that there is a flyer in the report about Flu Shots. Any member covered under Horizon is eligible to receive a flu shot and can go to any number of pharmacy, Walgreen's, CVS, Rite Aid etc. and get the shot free of charge. New this year is Rite Aid and Walgreen. They also contracted that the vendors will come onsite to give the shots.
- c) PBM: Express Scripts report is in Section IV of the Commissioners agenda packet.
- d) Attorney: Mr. Diegnan's report is included in Section IV of the Commissioners agenda packet.

## **OLD BUSINESS**

None

## NEW BUSINESS

**Resolution 2014-09-02** to extend coverage.

Discussion: Mr. McManus asked everyone to turn to Section VI in the Commissioners agenda packet and number 10 on your agenda. This resolution is specifically to extend coverage to the Central Jersey Arts Council, which is a non-profit entity that's received a substantial amount of funding from the County of Middlesex. It is the County's desire to make coverage available to its employees of the Council through the Middlesex County Joint Health Insurance Fund. The MCJHIF is able to do that on the same coverage and basis of the employees of any of the other entities. They need to follow the same underwriting guideline as well as the rating structure. This has been reviewed in connection with the Fund Attorney and other Fund Professionals.

Moved by Commissioner Byrd and seconded by Commissioner Perkins to accept the above Resolution.

Roll Call:	Aye:	Commissioners Fitamant, Byrd, Perkins, Leal, Matadha and Abbey
	Nay:	None
	Abstain:	None

**Resolution 2014-09-03** to amend Bylaws and **Resolution 2014-09-04** to amend Risk Management Plan.

Discussion: Resolution 2014-09-03 as well as Resolution 2014-09-04 are respectively amendments to the Bylaws and the Risk Management Plan. Both for the same purpose, both to accomplish what we want to accomplish under these resolution and that is to allow the Fund Administrator to approve appeals that would normally come before the Appeals Committee where the amount of the appeal is \$2,000 or less.

The reason is to reduce the burden on the Appeals Committee having to be called for relatively insignificant decisions. Generally, these decisions are not necessarily medical decisions. In many cases, they have to do with an individual who was improperly coded and coordination of benefits was not done properly. So a benefit was reduce that should have been paid at a higher level or eligibility for one reason or another wasn't properly coded and was improperly denied.

Any of the appeals that come before the Fund Administrator that are less than \$2,000 where we are recommending payment, will be documented and reported at the Professionals meeting. Copies of the language are included in the resolution. Only the typeface in bold are the areas that are changing.

Moved by Commissioner Byrd and seconded by Commissioner Leal to accept the above Resolution.

Roll Call:	Aye:	Commissioners Fitamant, Byrd, Perkins, Leal, Matadha and Abbey
	Nay:	None
	Abstain:	None

**Resolution 2014-09-05** to approval Compound Management Solutions Program.

Discussion: Within the prescription drug program there has been a phenomena over the last year or so where dollar amounts for compound drugs have gone from virtually \$0 to an average annualized cost to the plan of roughly \$2,000,000. Last quarter was \$620,000 and the curve of increase has been dramatic. There are some specific reasons for this change, the methodology in prescribing compounds medication is very questionable and the average cost of a compound is frankly out of control. We have Erik Ruebenacker with us from Express Scripts to go into detail about compound drugs.

Mr. Ruebenacker presented the reason for the program and how it works.

Moved by Commissioner Byrd and seconded by Commissioner Leal to accept the above Resolution.

Roll Call:	Aye:	Commissioners Fitamant, Byrd, Perkins, Leal, Matadha and Abbey
	Nay:	None

### **EXECUTIVE SESSION**

Secretary Fitamant said there was no need to go into Executive Session.

### **OPEN SESSION**

**Resolution 2014-09-06** to approve payment of July and August Large Claims

Moved by Commissioner Byrd and seconded by Commissioner Perkins to approve payment of July and August large claims.

Roll Call:	Aye:	Commissioners Fitamant, Byrd, Perkins, Leal, Matadha and Abbey
	Nay:	None
	Abstain:	None

**OTHER BUSINESS**

None

**ADJOURN**

Moved by Commissioner Byrd and seconded by Commissioner Leal and approved unanimously to adjourn the meeting at 1:49 p.m.

