

**MINUTES**  
**OF**  
**MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS**  
**REGULAR MEETING**

**April 28, 2015**

Chairman Pulomena called the meeting to order at 1:06 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

**ROLL CALL OF COMMISSIONERS**

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Present
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Absent
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Lory Cattano	Improvement Authority	Present
Commissioner, Deepak Matadha	Mosquito Commission	Absent
Alternate, Linda Sequine	Mosquito Commission	Present
Commissioner, Alan Fialks	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

**APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:**

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Network Provider	Horizon BCBS of New Jersey Kevin Duffy
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

**OTHERS PRESENT:**

Anna Casillo – Social Services  
Joanne LaPerla Morales, President – Middlesex County College  
Kelly Boyd  
Lori Ferrazzoli

**ABSENT:**

Scott Clelland  
Erik Ruebenacker

**APPROVAL OF AGENDA**

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Cattano, Seguire and Fialka
	Nay:	None
	Abstain:	None

## **PUBLIC PARTICIPATION**

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Byrd and seconded by Commissioner Perkins to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Byrd to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Cattano, Seguine, and Fialka
	Nay:	None
	Abstain:	None

## **APPROVAL OF MINUTES** – March 24, 2015

Moved by Commissioner Perkins and seconded by Commissioner Fitamant to approve the minutes of March 24, 2015 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Perkins, Cattano and Fialka
	Nay:	None
	Abstain:	Commissioner Seguine

## **ADMINISTRATOR'S REPORT**

Mr. McManus said the Fund Administrator's report is included in Section II of the Commissioners Agenda packet. Mr. McManus said he wanted to remind everyone that the 2015 Local Government Financial Disclosures are due and must be completed by April 30, 2015. If anyone has questions, they can call Lynn Collins.

Mr. McManus said that North American Insurance Management was hosting a seminar on June 17, 2015 to discuss ACA compliance. We will send out a formal notice to everyone with the location and time.

## **FINANCE REPORT**

Mr. Pruiti distributed the financial for March 2015. The Bill List is included in Section III of the Commissioners Agenda packet. Also included in the Agenda packet is a Resolution which will authorize transfer of \$79,531 of funds from the 2012 plan year to the Contingency Reserve (held in the 2014 plan year). The total contingency balance held in the 2014 plan year is \$1,765,647.

Mr. Pruiti reported a surplus for the 2015 plan year through March of \$1,669,207.

**Resolution 2015-04-01** to approve April Bill List.

Moved by Commissioner Byrd and seconded by Commissioner Seguire to approve payment of the April 2015 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Cattano, Seguire, and Fialka
	Nay:	None
	Abstain:	None

**Resolution 2015-04-02** to approve transferring remaining funds from Calendar Year 2012.

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve transferring remaining funds from Calendar Year 2012.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Cattano, Seguire, and Fialka
	Nay:	None
	Abstain:	None

Note: Mr. McManus wanted to note for the record that there was a typo on the resolution, the resolution number should be “2015-04-02”.

**PROFESSIONAL REPORTS**

- a) Program/Risk Manager: BGIA’s report is included in Section IV of the Commissioners Agenda packet.
- b) Network Provider: Horizon’s report is included in Section IV of the Commissioners Agenda packet. Mr. Duffy wanted to make one point of clarification, they are still adjusting the 2014 claims for the new twin new borns. Some of the claims were processed under the wrong names.
- c) Attorney: Mr. Diegnan’s report is included in Section IV of the Commissioners Agenda packet.

**OLD BUSINESS**

None

## **NEW BUSINESS**

**Resolution 2015-04-03** to accept 2014 Fund Audit.

Discussion: Mr. McManus said this resolution is to accept the 2014 Financial Audit. The Audit has been reviewed by each of the professionals and Wiss has been in significant discussion back and forth with various individuals. The Audit is fine as presented, it is our recommended that the Commissioners consider approving the resolution.

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to accept the 2014 Fund Audit.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Cattano, Seguine, and Fialka
	Nay:	None
	Abstain:	None

**Resolution 2015-04-04** to award COBRA/Direct Bill Retiree Billing vendor.

Discussion: Mr. McManus said that Ceridian processes our COBRA administration and Direct Bill Retiree Billing. The current contract with Ceridian will expire on June 30, 2015, which prompted us to go out for RFP. The RFP was posted in February. Two weeks ago we held a Contracts Committee meeting to review responses. The score sheet is attached to the resolution. There were two qualifying responses, both highly qualified. The difference being, Ceridian wanted a 3% increase over the current rate and Unicorn's rate was higher. After consideration, the Contracts Committee recommends we accept Ceridian bid.

Moved by Commissioner Byrd and seconded by Commissioner Fitamant to award COBRA/Direct Bill Retiree Billing vendor.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Cattano, Seguine, and Fialka
	Nay:	None
	Abstain:	None

## **EXECUTIVE SESSION**

Chairman Pulomena said there was no need to go into Executive Session.

