

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
December 15, 2015

Chairman Pulomena called the meeting to order at 1:10 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Present
Commissioner, Susan Perkins	College	Absent
Alternate, Patrick Madama	College	Present
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Lory Cattano	Improvement Authority	Present
Commissioner, Deepak Matadha	Mosquito Commission	Absent
Alternate, Linda Seguine	Mosquito Commission	Absent
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Drug	CVS/caremark Jeremy Collinsworth Brian Rosenson
Rx Consultant	Millennium Administrators, Inc. Sara Picard
Network Provider	Horizon BCBS of New Jersey Mike Mauro
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

OTHERS PRESENT:

Lori Ferrazzoli
Giaet DeLaCruz

ABSENT:

Scott Clelland

APPROVAL OF AGENDA

Moved by Commissioner Fitamant and seconded by Commissioner Skolnick to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Madama, Cattano and Fialka
	Nay:	None
	Abstain:	None

BUDGET HEARING

Chairman Pulomena asked for a motion to open the public budget hearing. Moved by Commissioner Fitamant and seconded by Commissioner Skolnick to open the public budget hearing.

Discussion: Mr. McManus asked the Commissioners to turn to page three in Section 1. The budget and rates are included in your agenda packet they are part of the resolution for approval today. They represent no change from the budget and rates that were presented at the October 2015 Commissioners meeting.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the public budget hearing. Moved by Commissioner Fitamant and seconded by Commissioner Skolnick to close the public budget hearing.

Resolution 2015-12-01 – to adopt the 2016 Budget and Rates.

Moved by Commissioner Fitamant and seconded by Commissioner Skolnick to adopt the 2016 Budget and Rates.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Madama, Cattano and Fialka
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Cattano and seconded by Commissioner Skolnick to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Skolnick to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Madama, Cattano and Fialka
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – December 15, 2015

Moved by Commissioner Skolnick and seconded by Commissioner Cattano to approve the minutes of December 15, 2015 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Madama Cattano and Fialka
	Nay:	None
	Abstain:	Skolnick

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section III of the Commissioners agenda packet. In addition to the items listed, he touched on a couple of items. First, is an update on the 19095c ACA reporting for employers with more than 50 lives. Mr. McManus asked Dave Hissey to give a brief update.

Mr. Hissey said that the Unicorn data is good and finalized as of December 31, 2015. A communication was sent to all Commissioners and HR personnel at each entity last week. To date, he received a response from Social Services for one more report which is a listing of full time employees and all employees for the twelve month period. This information is needed to finalize the 1094/1095 reports which are due by the end of January 2016.

Mr. McManus said that CVS/caremark will be mailing the Welcome Kits and ID cards around December 21. The CVS/caremark representatives are with us today and will be giving a brief PowerPoint presentation.

FINANCE REPORT

Mr. Pruiti said that there are two resolutions in the Commissioners agenda packet. One is for end of year budget transfers and the other is the bill list. November financials are not ready yet due to the earliness of this meeting. The financials will be sent out in the near future.

Mr. Pruiti said they have been working with CVS/caremark representatives to set up funds transfer process for payments. A test will be run tomorrow.

Resolution 2015-12-02 to approve amendment of 2015 Budget.

Moved by Commissioner Fitamant and seconded by Commissioner Cattano to approve amendment of 2015 Budget.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Madama, Cattano and Fialka
	Nay:	None
	Abstain:	None

Resolution 2015-12-03 to approve the December 2015 Bill List.

Moved by Commissioner Fitamant and seconded by Commissioner Cattano to approve payment of the December 2015 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Madama, Cattano and Fialka
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) **Program/Risk Manager:** BGIA's report is included Section V of the Commissioners agenda packet.
- b) **Network Provider:** Horizon's report is included in Section V of the Commissioners agenda packet.
- c) **Rx Consultant:** Ms. Picard said they had a \$544,562 dollar reimbursement for RDS so far for the 2015 year. RDS reimbursement for 2015 will be closed out in January 2016. CVS/caremark is set up for RDS for 2016.
- d) **PBM:** Brian Rosenson, Strategic Sales Executive and Jeremy Collinsworth, Program Manager introduced themselves to the attendees. Mr. Rosenson provided a presentation on Specialty Drugs which are the fastest growing drug category. Chairman asked who will be the CVS/caremark representative at future meetings. Mr. Rosenson said that he would be a most meetings. When he was unavailable, Jeremy Collinsworth would be attending.
- e) **Attorney:** Mr. Diegnan's report is included in Section V of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Resolution 2015-12-04 to approve 2016 Risk Management Plan.

Discussion: Mr. McManus explained that we changed and updated some of the language in the Risk Plan to reflect today's environment. One of the main changes was replacing Express Scripts, Inc. with CVS/caremark. We also updated the number of professionals and their responsibilities included in the plan.

Moved by Commissioner Fitamant and seconded by Commissioner Skolnick to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Madama, Cattano and Fialka
	Nay:	None
	Abstain:	None

Resolution 2015-12-05 to authorize renewal of Contract for Fund Attorney.

Moved by Commissioner Fitamant and seconded by Commissioner Skolnick to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Madama, Cattano and Fialka
	Nay:	None
	Abstain:	None

Resolution 2015-12-06 to accept Stop Loss Reinsurance Policy.

Moved by Commissioner Fitamant and seconded by Commissioner Skolnick to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Madama, Cattano and Fialka
	Nay:	None
	Abstain:	None

Resolution 2015-12-07 to accept retirement of Alternate Commissioner and approve new Alternate Commissioner.

Moved by Commissioner Fitamant and seconded by Commissioner Skolnick to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Madama, Cattano and Fialka
	Nay:	None
	Abstain:	None

Resolution 2015-12-08 to appoint a Medicare Claims Auditor for the 2016 Horizon Blue Cross Blue Shield of New Jersey Medicare Claims Audit.

Moved by Commissioner Fitamant and seconded by Commissioner Skolnick to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Madama, Cattano and Fialka
	Nay:	None
	Abstain:	None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2015-12-09 to approve Payment December 2015 of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Skolnick to approve payment of large claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Madama, Cattano and Fialka
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Fitamant and seconded by Commissioner Madama and approved unanimously to adjourn the meeting at 1:39 p.m.