

**MINUTES**  
**OF**  
**MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS**  
**REGULAR MEETING**

**July 28, 2015**

Secretary Fitamant called the meeting to order at 1:04 p.m. Open Public Meeting Act read into Minutes by Secretary Fitamant.

**ROLL CALL OF COMMISSIONERS**

Chairman, John Pulomena	County	Absent
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Present
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Absent
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Lory Cattano	Improvement Authority	Present
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Linda Seguire	Mosquito Commission	Present
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

**APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:**

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Network Provider	Horizon BCBS of New Jersey Mike Mauro
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

**OTHERS PRESENT:**

Ana Maria Casilli  
Lori Ferrazzoli  
Frank Bellino

**ABSENT:**

Scott Clelland  
Erik Ruebenacker

**APPROVAL OF AGENDA**

Moved by Commissioner Byrd and seconded by Commissioner Fialka to approve the agenda as submitted.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

## **PUBLIC PARTICIPATION**

Secretary Fitamant asked for a motion to open the floor to the public. Moved by Commissioner Byrd and seconded by Commissioner Cattano to open the floor to the public.

No one from the public was present to speak.

Secretary Fitamant asked for a motion to close the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Byrd to close the floor to the public.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

## **APPROVAL OF MINUTES** – June 23, 2014

Moved by Commissioner Byrd and seconded by Commissioner Fialka to approve the minutes of June 23, 2015 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

## **ADMINISTRATOR'S REPORT**

Mr. McManus said his report is included in Section II of the Commissioners agenda packet. He asked everyone to turn to Section II, page two of the Commissioners agenda packet. He reminded everyone that there will not be a Commissioners meeting in August, only the regularly scheduled Professionals meeting will take place. Second item, we are in the process of reviewing the loss history for purposes of setting the rates and budget for 2016. Based on timing and our prior year's scheduling, we would expect to have early information available probably late September 2015. If there are any of our members that need earlier guidance as respect to their budget, we can reach out to you and provide that information. However, this will not be firm because it is subject to final approval by the Commissioners.

Last item, we are scheduling a follow-up meeting to the Affordable Care Seminar that we had last month. Dave Hissey explained that the purpose of this follow-up meeting is to discuss the ability to get data from the Unicorn Eligibility System. It will provide some of the data needed for the IRS submission. It is somewhat of a tedious process to pull from the ICON system. We will have a meeting end of August/early September. Vacation schedules will determine the date. The Unicorn representative will develop and train on the process of getting this data into a report. I will be reaching out to everyone in the next week, mostly HR staff to schedule the training. The training session will be held at the County Administration building.

## **FINANCE REPORT**

Mr. Pruiti said his report is included in Section III of the Commissioners agenda packet. He noted that the first resolution in this section is the monthly Bill List. The second resolution is to close the 2013 Fund Year. The year closed at \$3,725,000 which will be put into Fund Year 2015. The Commissioners will determine at a later date the distribution of the funds.

The fourth quarter prescription drug rebate was received and will be included in the July financials.

The other resolution we have for today's meeting is included in Section VI which is to amend the Cash Management Plan. We eliminating the present depositories and adding one new depository, BCB Community Bank. Currently, we have four investment plans which are yielding a little more than one half a percent of interest. These accounts will yield the Fund about \$7,500 for the year. BCB Community Bank is committed to 1.5% rate for the next twelve months with the ability of increasing that rate if the Federal Reserve decides to increase their rates. The Fund should yield approximately \$93,000 per year at a minimum.

**Resolution 2015-07-01** to approve July 2015 Bill List.

Moved by Commissioner Byrd and seconded by Commissioner Perkins to approve payment of the July 2015 Bill List.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

**Resolution 2015-07-02** to approving closing of 2013 Fund Year.

Moved by Commissioner Byrd and seconded by Commissioner Perkins to approve closing 2013 Fund Year.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

## **PROFESSIONAL REPORTS**

- a) **Program/Risk Manager**: BGIA's report is included in Section IV of the Commissioners Agenda packet.
- b) **Network Provider**: Horizon's report is included in Section IV of the Commissioners Agenda packet.

- c) Rx Consultant: Millennium prepared the review and initial analysis of the PBM RFP responses. She will provide further detail when Resolution 201507-04 is reviewed.
- d) Attorney: Mr. Diegnan's report is included in Section IV of the Commissioners Agenda packet.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Resolution 2015-07-03** to amend Cash Management Plan.

Moved by Commissioner Byrd and seconded by Commissioner Perkins to accept the above Resolution.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

**Resolution 2015-07-04** to accept Prescription Benefits Manager.

Discussion: Kristen Albanese provided a summary of the analysis prepared jointly by Millennium and NAIM. The analysis identified a substantially savings of over \$1.1 million (over a three year period). Members will be notified of the change in PBM in mid-October prior to Open Enrollment. We will let them know that there is no change in their benefits. ID cards will be sent the first or second week in December for a January 1, 2016 effective date. Millennium will notify all pharmacies use by the MCJHIF members to let them know of the change, provide new card information and contact information if there a problem.

Moved by Commissioner Byrd and seconded by Commissioner Perkine to accept the above Resolution.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Cerami, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

**EXECUTIVE SESSION**

Secretary Fitamant said there was no need to go into Executive Session.

**OPEN SESSION**

**Resolution 2015-07-05** to approve Payment of Large Claims

Moved by Commissioner Fialka and seconded by Commissioner Byrd to approve payment of large claims.

Roll Call:                      Aye:                      Secretary Fitamant, Commissioners Cerami, Byrd,  
Perkins, Cattano, Matadha and Fialka

Nay:                      None

Abstain:                      None

**OTHER BUSINESS**

None

**ADJOURN**

Moved by Commissioner Byrd and seconded by Commissioner Perkins and approved unanimously to adjourn the meeting at 1:40 p.m.