

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING

June 23, 2015

Chairman Pulomena called the meeting to order at 1:04 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

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| Chairman, John Pulomena | County | Present |
| Alternate, Dennis Cerami | County | Present |
| Commissioner, Richard Fitamant | Utilities Authority | Present |
| Alternate, Jayne Gelder | Utilities Authority | Absent |
| Commissioner, Patricia Byrd | Board of Social Services | Present |
| Alternate, Norman Skolnick | Board of Social Services | Absent |
| Commissioner, Susan Perkins | College | Absent |
| Alternate, Patrick Madama | College | Present |
| Commissioner, Richard Pucci | Improvement Authority | Absent |
| Alternate, Lory Cattano | Improvement Authority | Present |
| Commissioner, Deepak Matadha | Mosquito Commission | Present |
| Alternate, Linda Seguire | Mosquito Commission | Present |
| Commissioner, Alan Fialka | Roosevelt Hospital | Present |
| Alternate, | Roosevelt Hospital | P/A |

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

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| Administrator | North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey |
| Attorney | Patrick J. Diegnan, Jr., Esq. |
| Network Provider | Horizon BCBS of New Jersey Mike Mauro Kevin Duffy |
| Program/Risk Manager | Business & Governmental Insurance Agency Stuart Migdon |
| Treasurer | Joe Pruiti |

OTHERS PRESENT:

Kelly Boyd

ABSENT:

Scott Clelland
Erik Ruebenacker

APPROVAL OF AGENDA

Moved by Commissioner Byrd and seconded by Commissioner Fitamant to approve the agenda as submitted.

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| Roll Call: | Aye: | Chairman Pulomena and Commissioners Fitamant, Byrd Madama, Cattano, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Byrd to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Byrd to close the floor to the public.

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| Roll Call: | Aye: | Chairman Pulomena and Commissioners Fitamant, Byrd Madama, Cattano, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

APPROVAL OF MINUTES – May 26, 2015

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to approve the minutes of May 26, 2015 Commissioners' Meeting (Public Meeting).

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| Roll Call: | Aye: | Chairman Pulomena and Commissioners Fitamant, Byrd Madama, Cattano, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section II of the Commissioners agenda packet. Mr. McManus asked the Commissions to turn to Section II, page two of the Commissioners agenda packet in order to view our report of activities and correspondence for the month of June. In addition to what was listed Mr. McManus provided additional detail on several items. As referenced in item number three under monthly activities, we did hold a seminar last week with respect to the 2016 employer reporting requirements under the Affordable Care Act (ACA). All of the JHIF entities had representation present. This was a good meeting which did a deep dive into the details regarding the responsibilities of employers to the federal government in terms of reporting to the IRS.

The reporting requirements are due in January 2016, however they are reliant on recordkeeping throughout 2015. What became apparent throughout the course of the seminar is that there are really two sets of information which need to be merged together on the IRS reports. One set of information is data retained within the organization and within the employer's purview (either through an outside payroll service or an internal self-administered approach). The next information is related to payroll wages, hours worked, contributions and definition of part time/full time employees. This information needs to be matched with coverage information in order to document what employees were covered each month during the year. This information would generally come from your insurance carrier. For purposes of this organization, you look at the MCJHIF as the insurance carrier.

In order to make it as simple as possible for each of us as member entities to pull the coverage information down into the reports, we will hold another much smaller information session in August for the purpose of training individuals from each entity on how to extract the necessary reports. There is a report module within the Unicorn System which download information to satisfy that side of the reporting responsibilities. This information then needs to be married with the payroll information you have.

Coming out of this we will have more clarity on how to match that data in order to complete the reports. We will be sending out a notice regarding the date for that training. At the seminar we had 100+ people; however this training will be just for the MCJHIF entity staff. The training will probably be held at the

PROFESSIONAL REPORTS

- a) Program/Risk Manager: BGIA's report is included in Section IV of the Commissioners agenda packet. Mr. Migdon said the Middlesex County College was slow to implement the Wellness Coaches program. Subsequent to the Professionals meeting last week he talked to Susan Perkins and she assured him that they were full speed ahead now that school was over.

John Pulomena mentioned at this time that he, Stuart, Jay and his team met prior to this meeting with Partners in Care in order to discuss some of the tools they are looking to develop on our behalf relative to reporting and analysis. Our hope is that by the end of this year or the first quarter 2016, PIC will create a Dashboard for us with results that we can analyze and integrate along with the Wellness Coaches data. This will allow us to make sure that the investment we are making is worthwhile to our employees and provides a cost savings.

- b) Network Provider: Horizon's report is include in Section IV of the Commissioners agenda packet.
- c) Attorney: Mr. Diegnan's report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2015-06-02 to approve payment of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to approve payment of large claims.

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| Roll Call: | Aye: | Chairman Pulomena and Commissioners Fitamant, Byrd Madama, Cattano, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Madama and seconded by Commissioner Fitamant and approved unanimously to adjourn the meeting at 1:26 p.m.