

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
May 26, 2015

Chairman Pulomena called the meeting to order at 1:06 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Present
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Absent
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Lory Cattano	Improvement Authority	Present
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Linda Seguine	Mosquito Commission	Present
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Network Provider	Horizon BCBS of New Jersey Mike Mauro Joe Ciampa

Program/Risk Manager

Business & Governmental Insurance Agency
Stuart Migdon

Treasurer

Joe Pruiti

OTHERS PRESENT:

Kelly Boyd
Lori Ferrazzoli

ABSENT:

Scott Clelland
Erik Ruebenacker

APPROVAL OF AGENDA

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Perkins to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Perkins to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – April 28, 2015

Moved by Commissioner Perkins and seconded by Commissioner Cattano to approve the minutes of April 28, 2015 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Perkins, Cattano and Fialka
	Nay:	None
	Abstain:	Commissioners Matadha and Skolnick

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section II of the Commissioners Agenda packet. Mr. McManus asked the Commissioners to turn to page two in Section II of the Commissioners Agenda packet you will see a listing of our activities and correspondence for the month of May. In addition to the items listed, he highlighted a few items. Under monthly activities to item number three, we have scheduled a Healthcare Seminar related to the Affordable Care Act – Reporting and Recording Keeping Requirements. The Seminar is scheduled for June 17th. The session is specific to some IRS forms published and just to be clear, the reporting requirements are not until January 2016. However, they relate to record keeping that is required monthly throughout 2015. The law is applicable to all employers, so we strongly recommend to our member entities that at least one individual that is familiar with HR record keeping as well as payroll.

On page six of Section two of the Commissioners Agenda packet, we have included a copy of the invitation which gives you the time, date place and content of the Seminar. The invitation was sent out to each of the commissioners recently, but for the Commissioners convenience we have included it in this report. These are real responsibilities and tasks and a fairly complicated process, so we will go through the details of recording keeping and reporting and have the specific samples forms there to walk through those forms and how they are completed.

Next, item number four, the Age-In Mailing, went out recently to all retirees outlining their responsibilities to enroll in Medicare Part B. Copies of the mailing are attached on pages 17 and 18 of this section. In the event you get questions with respect to the mailing, please refer them to our office. We will walk them through what their responsibilities are.

Lastly, we are coming to the close of our contract with Express Scripts and as a result of that we have posted an RFP with a respond by date of June 16, 2015. We think that it will give us adequate time to review and analyze the responses in detail and provide our review and scoring to the Contracts Committee. We will pass the Contracts Committee recommendation on to the Commissioners on July 28, 2015 for their approval.

FINANCE REPORT

Mr. Pruiti distributed the financial report to the Commissioners and provided an overview of the Fund's financial standing for the 2013, 2014 and 2015 plan years.

Resolution 2015-05-01 to approve May 2015 Bill List.

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve payment of the May 2015 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Program/Risk Manager: BGIA's report is included in Section IV of the Commissioners Agenda packet.
- b) Network Provider: Horizon's report is included in Section IV of the Commissioners Agenda packet.
- c) Attorney: Mr. Diegnan's report is included in Section IV of the Commissioners Agenda packet.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2015-05-02 to approve payment of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve payment of large claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Fitamant and seconded by Commissioner Perkins and approved unanimously to adjourn the meeting at 1:17 p.m.