

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING

Tuesday, November 24, 2015

Chairman Pulomena called the meeting to order at 1:10 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Absent
Alternate, Jayne Gelder	Utilities Authority	Present
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Present
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Jane Leal	Improvement Authority	Present
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Linda Seguire	Mosquito Commission	Present
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Network Provider	Horizon BCBS of New Jersey Mike Mauro
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

OTHERS PRESENT:

Lori Ferrazzoli
Giaet DeLaCruz

ABSENT:

Scott Clelland
Erik Ruebenacker

APPROVAL OF AGENDA

Moved by Commissioner Perkins and seconded by Commissioner Gelder to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Gelder, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Cattano and seconded by Commissioner Fialka to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Seguine to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Gelder, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – October 27, 2015

Moved by Commissioner Perkins and seconded by Commissioner Cattano to approve the minutes of October 27, 2015 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Gelder, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section II of the Commissioners agenda packet. He asked everyone to turn to Section II, page two - Activities and Correspondence. In addition to what is listed he wanted to bring everyone's attention to a few items. Moving down to number 6 under current activities, Ceridian which is the current COBRA and Direct Billed Retiree Billing servicer is transitioning their business to a company call WageWorks. Conference calls ere with WageWorks and Unicorn to make certain they can communicate electronically, which went without issue. This process has moved relatively smoothly. You, as well as the 130 or so people handled by Ceridian, will be receiving a mailing from our office explaining the change. Remember these people are mostly older and have questions, if they do call with questions, refer them to our office.

Moving down to number eight, we have had conference calls with all participating entities with respect to completing the IRS requirements. We are bringing in an outside entity to do the data aggregation. There are a couple different data sources to feed into the required format We think it makes sense to engage a third party; they are quite inexpensive and they understand the business. The MCJHIF will be assuming the cost of this service.

Moving down to number eleven, we have had a number of meetings with CVS to handle the transition from Express Scripts to CVS which is going well. The next action item will be a Welcome Packet and new ID cards which will be going out to insureds around the second week of December. We will be emailing out to each of our entities copies of the mailing. If you get calls, refer them to our office.

Lastly, we posted a Medicare RFP a month ago and received five responses. We will evaluate and score the responses for the Contracts Committee meeting which will be held December 11, 2015 and have a recommendation for the Commissioners at the December meeting.

FINANCE REPORT

Mr. Pruiti said the Bill List is included in Section III of the Commissioners agenda packet. The financials will be mailed to the Commissioners at a later date.

Resolution 2015-11-01 to approve the November 2015 Bill List.

Moved by Commissioner Perkins and seconded by Commissioner Gelder to approve payment of the November, 2015 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Gelder, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Program/Risk Manager: BGIA's report is included in Section IV of the Commissioners agenda packet.
- b) Network Provider: Horizon's report is included in Section IV of the Commissioners agenda packet.
- c) Attorney: Mr. Diegnan's report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Discussion: Mr. McManus explained the following are annual resolutions and briefly provided a description of each.

Consent Agenda - The Chair entertained a motion to vote on items (a) through (j) together. No Commissioner requested a separate vote on any of these items.

- a) **Resolution 2015-11-02** - Accept Fully Insured Oxford Freedom Access Plan 2016 renewal
- b) **Resolution 2015-11-03** - Accept Self Insured ASO Contracts for Calendar Year 2016
- c) **Resolution 2015-11-04** - 2016 Meeting Dates
- d) **Resolution 2015-11-05** - Designation of Official Newspapers
- e) **Resolution 2015-11-06** - Agent for Service
- f) **Resolution 2015-11-07** - 2016 Cash Management Plan
- g) **Resolution 2015-11-08** - NJ Fertility Mandate

- h) **Resolution 2015-11-09** - Mental Health Parity
- i) **Resolution 2015-11-10** - Year-end compliance with the Women’s Health & Cancer Rights Act
- j) **Resolution 2015-11-11** - Medicaid and the Children’s Health Insurance Program (CHIP)

Moved by Commissioner Perkins and seconded by Commissioner Fialka to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Gelder, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2015-11-12 to approve payment of Large Claims.

Moved by Commissioner Perkins and seconded by Commissioner Fialka to approve payment of large claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Gelder, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Perkins and seconded by Commissioner Fialka and approved unanimously to adjourn the meeting at 1:27 p.m.