

**MINUTES**  
**OF**  
**MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS**  
**REGULAR MEETING**  
**September 22, 2015**

Chairman Pulomena called the meeting to order at 1:05p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

**ROLL CALL OF COMMISSIONERS**

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Present
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Present
Commissioner, Richard Pucci	Improvement Authority	Absent
Alternate, Lory Cattano	Improvement Authority	Present
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, Linda Seguine	Mosquito Commission	Present
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate	Roosevelt Hospital	

**APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:**

Administrator	North American Insurance Management Corporation Dave Hissey Patti Fahy
Attorney	Patrick J. Diegnan, Jr., Esq.
Network Provider	Horizon BCBS of New Jersey Mike Mauro
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti
Rx Consultant	Millennium Administrators Sara Picard Kristen Albanese Trish Parish
Rx Administrator	CVS Health Brian Rosenson

**OTHERS PRESENT:**

Kelly Boyd  
Lori Ferrazzoli  
Gia De La Cruz

**ABSENT:**

Jay McManus  
Lynn Collins  
Scott Clelland  
Erik Ruebenacker

**APPROVAL OF AGENDA**

Moved by Commissioner Byrd and seconded by Commissioner Fialka to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Skolnick, Perkins, Cattano, Matadha, Fitamant and Fialka
	Nay:	None
	Abstain:	None

## **PUBLIC PARTICIPATION**

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Perkins to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Fitamant to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Skolnick Perkins, Cattano, Matadha, Fitamant and Fialka
	Nay:	None
	Abstain:	None

## **APPROVAL OF MINUTES** – July 28, 2015

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve the minutes of July 28, 2015 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	Skolnick

## **ADMINISTRATOR'S REPORT**

Mr. Hissey stated that the Fund Administrator's report is included in Section II of the Commissioners agenda packet and asked everyone to turn to Section II, page two. Relative to #9 (ACA/Unicorn) Mr. Hissey indicated this his office and Unicorn are in the process of developing reports necessary for submitting health insurance coverage information on all JHIF members to the IRS. The report parameters are defined and Unicorn is in the process of refining the prototype report to allow inclusion of 12 months of coverage data on one report. Once finalized, a training session will be scheduled in order to instruct all entities on how to run this report as designed.

Mr. Hissey stated the budget process is under way and that the Budget Committee meeting is scheduled for Wednesday September 30<sup>th</sup>, 2015.

Mr. Hissey introduced Brian Rosenson as the representative from CVS Health. Chairman Pulomena welcomed Mr. Rosenson and emphasized the importance of a smooth transition of coverage. Mr. Hissey interjected that the transition process is running well to date and that the initial employee mailing/communication is scheduled to be sent in mid-October.

## **FINANCE REPORT**

Mr. Pruiti said his report is included in Section III of the Commissioners agenda packet. He noted the resolution in this section for the August and September monthly Bill Lists.

Relative to the 2015 Fund Year, Mr. Pruiti indicated that as of July 31<sup>st</sup> there was a net surplus of \$666,000. Due to five weeks of claims being charged to the fund in August rather than four as in most months, there was a loss in August resulting in a negative YTD Fund balance as of August 31<sup>st</sup> of \$29,677.

For the 2014 plan year, there was a net adjustment to Rx rebates of plus \$400,000. For the month, there was a surplus of \$118,000. In addition, medical IBNR was increased by \$149,000.

**Resolution 2015-09-01** to approve August and September 2015 Bill Lists.

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve payment of the August and September 2015 Bill Lists.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	Skolnick

## **PROFESSIONAL REPORTS**

- a) Program/Risk Manager: BGIA's report is included in Section IV of the Commissioners Agenda packet.
- b) Network Provider: Horizon's report is included in Section IV of the Commissioners Agenda packet.
- c) Rx Consultant: Millennium reported that the transition from ESI to CVS Health is proceeding without issue at this time.
- d) Attorney: Mr. Diegnan's report is included in Section IV of the Commissioners Agenda packet.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **EXECUTIVE SESSION**

Chairman Pulomena said there was no need to go into Executive Session.

## **OPEN SESSION**

**Resolution 2015-09-02** to approve Payment of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve payment of large claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Perkins, Cattano, Matadha, Skolnick and Fialka
	Nay:	None
	Abstain:	None

## **OTHER BUSINESS**

None

## **ADJOURN**

Moved by Commissioner Perkins and seconded by Commissioner Fitamant and approved unanimously to adjourn the meeting at 1:20 p.m.