

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
Tuesday, April 26, 2016

Secretary Fitamant called the meeting to order at 1:13 p.m. Open Public Meeting Act read into Minutes by Secretary Fitamant.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present*
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Present
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Absent
Commissioner, Lory Cattano	Improvement Authority	Present
Alternate,	Improvement Authority	
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, John Kranz	Mosquito Commission	Absent
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	

* Chairman Pulomena came to the meeting during the Administrator's Report. Secretary Fitamant ran the meeting from start to finish.

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland
Network Provider	Horizon BCBS of New Jersey Mike Mauro
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

OTHERS PRESENT:

Kelly Boyd
Lori Ferrazzoli
Giaet DeLaCruz

ABSENT:

Brian Rosenson
Sara Picard

APPROVAL OF AGENDA

Moved by Commissioner Perkins and seconded by Commissioner Cattano to approve the agenda as submitted.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Skolnick, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Secretary Fitamant asked for a motion to open the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Cattano to open the floor to the public.

No one from the public was present to speak.

Secretary Fitamant asked for a motion to close the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Cattano to close the floor to the public.

Roll Call:	Aye:	Secretary Fitamant, Commissioners Skolnick, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – March 22, 2016

Moved by Commissioner Perkins and seconded by Commissioner Fialka to approve the minutes of March 22, 2016 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Secretary Fitamant, Commissioners Skolnick, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section II of the Commissioners agenda packet. He asked everyone to turn to Section II of the packet. On page two, you will find a listing of our activities and correspondence for the month of April. In addition to the items listed under monthly activities, please look down to item number six; meetings regarding 2017 Product Development. Over the last several weeks we have met with the Fund Risk Manager and our various partners to develop a laundry list of plan design change possibilities for implementation in 2017. The intent is to reduce the claim cost and continue to bring our coverage more into compliance with today's protocols. During subsequent meetings with the Chairman and others, we pared the list down to six or seven key elements we think will reduce claim costs going forward. These are not mandates; they are suggestions for the 2017 year. These items involve substantial detail so rather than itemizing them here, I would rather set up appointments with each of our Commissioners or their designee to review the suggested product changes. We will be reaching out to each Commissioner in the next week to schedule meetings.

In addition, the Fund Chairman suggested that we look at modeling of discounts applicable to the current rates going forward, i.e., non-tobacco use and also compliance with annual physical examinations and age appropriate disease testing. We believe this is a good idea and it is being done in the private sector. It can be presented as an incentive, so you have the discounted rate under Chapter 78 which translates into a discount off employee contributions which will be viewed as a positive. We've reached out to the Fund Actuary and he has come back with a project proposal indicating it will take three to four weeks to develop rate differentials and protocol for those items. He estimates a cost not to exceed \$6,000. I would like permission to proceed and manage the process to make certain that expenditures are reasonable. Mr. McManus ask the Fund Attorney if a resolution was necessary. The Fund Attorney said it was not necessary to prepare a resolution.

Just a reminder that the Local Financial Disclosure process needs to be completed by April 30, 2016.

FINANCE REPORT

Mr. Pruiti said the Bill List is included in the Commissioners agenda packet. He distributed the March Financials. There was a loss of \$429,000 for the 2016 plan year. Due to cancelations recommended by the Fund Auditor for unused accruals and a \$95,000 reinsurance recovery, there was a surplus of \$315,000 for the 2015 Fund Year. There was a claim reimbursement of \$203,000 in the 2014 plan year which resulted in an INBR adjustment of \$203,000 as well. Though not reflected in the bottom line profit/loss for March, any remaining IBNR will be released as of the closing of the 2014 plan year as of June 30, 2016.

Resolution 2016-04-01 to approve the April Bill List.

Moved by Commissioner Perkins and seconded by Commissioner Cattano to approve payment of the April 2016 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Auditor: Wiss' professional report is included in Section IV of the Commissioners agenda packet. Completion of the Audit is later than usual due to guidance from the Division of Pension which was not released until Friday, April 22, 2016. The new GASBI 68 guidance had no impact on the Audit. Mr. Clelland asked for comments to be forwarded to him by the middle of the following week. He would like to get the Audit out by May 15, 2016.
- b) Program/Risk Manager: BGIA's professional report is included in Section IV of the Commissioners agenda packet. Mr. Migdon talked about the possibility of developing an Onsite Health Center. The concept of developing some space at the County Administration building to staff a Health Center is being evaluated. The Center would be staffed with either a nurse practitioner, medical assistant or even a doctor. The Health Center could possibly offer ancillary services as well. The Center would be able to take care of the urgent and primary care needs of the population. The Health Center is a fixed cost model; therefore it would reduce the overall claims. An RFP will be posted in the next few weeks. There are several companies who provide this new model of Health Center and will likely respond to the RFP. We will evaluate which model makes the most sense and whether we want to pursue. Commissioner Fitamant asked where the center would be located. Mr. Migdon said that was still not yet determined.

In regards to Partners in Care, we are moving forward in evaluating their new model of tracking claim information and data points. This is still in the early stages and it is being evaluated whether this makes sense for the MCJHIF. If it does, we need to evaluate whether or not the program should be expanded.

- c) Network Provider: Horizon's professional report is not included in Section IV of the Commissioners agenda packet. Mr. Mauro gave out copies of the Horizon report at the meeting. Mr. Mauro did a quick comparison of 2016 vs. 2015 on a high level. This time last year, we had 20 people already with claims of \$25,000 or more; none of which hit the attachment point of \$250,000. This year, we are at 19 people with claims of \$25,000 and one person hit the \$250,000 threshold. It is not expected that the one person will be a recurring problem. We are not sure if they will hit the \$500,000 point; they may come close if they breach.

- d) Attorney: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Secretary Fitamant said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2016-04-02 to approve payment of Large Claims

Moved by Commissioner Perkins and seconded by Commissioner Fialka to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Cattano and seconded by Commissioner Perkins and approved unanimously to adjourn the meeting at 1:39 p.m.