

**MINUTES**  
**OF**  
**MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS**  
**REGULAR MEETING**  
**February 28, 2017**

Chairman Pulomena called the meeting to order at 1:00 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

**ROLL CALL OF COMMISSIONERS**

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Absent
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Absent
Commissioner, Lory Cattano	Improvement Authority	Present
Alternate,	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, John Kranz	Mosquito Commission	Absent
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

**APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:**

Administrator	North American Insurance Management Corporation Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland
Network Provider	Horizon BCBS of New Jersey Mike Mauro
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

**OTHERS PRESENT:**

Kelly Boyd  
Giaet DeLaCruz  
Martha Velez – Middlesex County College

**ABSENT:**

Jay McManus  
Brian Rosenson  
Sara Picard

**APPROVAL OF AGENDA**

Moved by Commissioner Perkins and seconded by Commissioner Cattano to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cerami, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

**PUBLIC PARTICIPATION**

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Fialka to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Perkins and seconded by Commissioner Fialka to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cerami, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

### **APPROVAL OF MINUTES** – January 24, 2017

Moved by Commissioner Perkins and seconded by Commissioner Fialka to approve the minutes of January 24, 2016 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cerami, Perkins Cattano and Fialka
	Nay:	None
	Abstain:	Commissioner Matadha

### **ADMINISTRATOR'S REPORT**

Mr. Hissey, who was replacing Mr. McManus said the Fund Administrator's report is included in Section II of the Commissioners agenda packet. He asked that everyone turn to Section II, page two of the Commissioners agenda, February Activities and Correspondence. He emphasized item number seven. We chaired the Contracts Committee meeting on February 21, 2017 to discuss the Electronic Eligibility System. The Contracts Committee, after review of the four responses voted to renew the Unicorn HRO contract for another three years. We will discuss the details when we get to the resolution.

Mr. Hissey, also discussed item number nine, regarding the 1095C prep work with the entities. The 1095C's have been completed and are in the process of being mailed. The 1094 forms are in process and will be completed and sent by March 31, 2017. Please inform your employees about the change in the law, when completing the tax return it is not necessary to indicate on line 60 whether you have coverage. The IRS will not come back for more information. This is new this year. If you get questions, have the member call Mr. Hissey and he can explain.

### **FINANCE REPORT**

Mr. Puriti said the February 2017 Bill List is included in Section III of the Commissioners agenda packet. He said the Financial report is completed however not included today because Scott Clelland, Dave Hissey and he had to decide how to include the additional assessment and in which Fund Year. We decided to clear out the deficit in the 2015 Fund Year and then apply the additional \$1.2 million to the 2016 Fund Year. He thanked everyone for submitting their payment timely and for including the additional assessment.

January was a good month. The 2017 year had a profit of \$262,000 and the 2016 year had a profit of \$1.8 million. This surplus for 2016 is almost exclusively the result of the additional assessment paid. We have a \$14,000 increase in surplus for the 2015 year.

**Resolution 2017-02-01** to approve the February 2017 Bill List.

Moved by Commissioner Perkins and seconded by Commissioner Cattano to approve payment of the February 2017 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cerami, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

**PROFESSIONAL REPORTS**

- a) Auditor: Wiss' professional report is included in Section IV of the Commissioners agenda packet. Mr. Clelland said there are two letters this month in the agenda packet which he discussed. One is the completion of the Second Semi-Annual Eligibility Audit. There were two exceptions that were looked into and are being resolved with Delta Dental. Delta was not reflecting the proper category on their side, everything on the MCJHIF side was correct. Finally, we are in the process of completing the 2016 Financial Audit. At this point it is 75-80% complete. Nothing significant from a finding perspective at this point and we hope to have that lined up for presentation of a draft at the March 2017 Professionals meeting.
  
- b) Program/Risk Manager: BGIA's professional report is included in Section IV of the Commissioners agenda packet. Mr. Migdon had three items he brought to the attention of the Commissioners. One, he is working with the Wellness Coaches and potentially RWJ Fitness Center to add to our Wellness Program. Two, we are introducing the services of SSDC which is going to ultimately be a program that saves money on pre-65 Medicare retirees. SSDC is only paid on their ability to conform. You will hear more about that when it gets closer to doing a deal with them. Third, he has been working on a program with a company called Remedy Analytic. He vetted them for about a year and then he implemented them with some clients for over a year. They have done what they said they could do. They are a company that can save millions of dollars for the MCJHIF per year and they only are going to get paid if they obtain savings. They will save the money in the prescription drug area. They have put together a proprietary software program that can analyze the hundreds of thousands of prescription claims that the members get each year and they put it through this program to determine whether the contract language that the MCJHIF has with the PBM is the appropriate language to adjudicate the claims. Mr. Migdon is meeting with Mr. McManus on March 10 to discuss. More to come in future months.
  
- c) Network Provider: Mike Mauro handed out the Horizon professional report at the meeting.
  
- d) Attorney: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

**Resolution 2017-02-02** to appoint the Eligibility System vendor.

Discussion: Mr. Hissey said this is a resolution to appoint Unicorn HRO for another three-year contract period. The contract will be effective April 1, 2017 through March 31, 2020. The fee is \$2.50 which based on the RFP was the lowest of the responses and did not charge for ongoing administrative fees or start up fees. We are recommending the Commissioners approve the renewal of the Unicorn HRO contract for three years.

Moved by Commissioner Perkins and seconded by Commissioner Fialka to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cerami, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

## **EXECUTIVE SESSION**

Chairman Pulomena said there was no need to go into Executive Session.

## **OPEN SESSION**

**Resolution 2017-02-03** to approve payment of Large Claims

Moved by Commissioner Perkins and seconded by Commissioner Cattano to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Cerami, Perkins Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

## **OTHER BUSINESS**

None

**ADJOURN**

Moved by Commissioner Perkins and seconded by Commissioner Fialka and approved unanimously to adjourn the meeting at 1:17 p.m.