

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING

July 25, 2017

Chairman Pulomena called the meeting to order at 1:13 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Maureen Lawrence	College	Present
Alternate, Martha Velz	College	Present
Commissioner, Lory Cattano	Improvement Authority	Present
Alternate,	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, John Kranz	Mosquito Commission	Absent
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Network Provider	Horizon BCBS of New Jersey Mike Mauro
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

OTHERS PRESENT:

Kelly Boyd
Giaet DeLaCruz

ABSENT:

Patrick J. Diegnan, Jr., Esq.
Scott Clelland
Andy Cooper
Sara Picard

APPROVAL OF AGENDA

Discussion: Chairman Pulomena explained that he was changing the flow of the agenda and wanted to move to New Business, Resolution 2017-07-03 since we have new Commissioners representing the Middlesex County College, he wanted to obtain their approval from the other Commissioners before Joe Pruiti gave the Treasurer’s report.

Moved by Commissioner Fitamant and seconded by Commissioner Cattano to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Fialka to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Fialka to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – June 27, 2017

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to approve the minutes of June 27, 2017 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. McManus said his report was included in Section II of the Commissioners agenda packet. He asked all to turn to Section II, page two Activities and Correspondence for July. In addition to the items listed there are a few things he pointed out. Moving down under monthly Activities, item number three, Department of Insurance and Banking has completed their operational examination and financial audit of the Fund. They have sent us correspondence indicating the results were excellent. There were two minor issues which are in the process of being resolved. One is their concern regarding appropriate Fidelity Bonds for the Claim Administrators (Horizon, Cigna, Aetna). We are working with our insurance companies to obtain these bonds. The other item, which we rectified last month, is the procedure for appointing and documenting each of our Commissioner appointments through resolutions.

Item number six, we approved going out for RFP for Dental coverage. We received responses to that RFP from Delta Dental, Aetna, CIGNA, DSO and Metropolitan Life Insurance Company. We originally planned to present the Contracts Committee's recommendations at this meeting, but because of the number of responses and their complexity of options we postponed the approval. We are meeting with the HR Departments from the County and Board of Social Services to review the responses in full detail. We expect to have a recommendation at the next Commissioners meeting which is September.

We received notice from Aetna that they had a privacy breach in their system. One individual was affected from the MCJHIF. No personal information was released. We are in the process of notifying the member.

Lastly, the Aetna Medicare Audit which you approved last month should be completed, reviewed and presented to you later this year.

NEW BUSINESS

Resolution 2017-07-03 to appoint new Commissioners.

Discussion: Chairman Pulomena explained that he was changing the flow of the agenda and wanted to move to New Business, Resolution 2017-07-03 since we have new Commissioners representing the Middlesex County College. He wanted to obtain their approval from the other Commissioners before Joe Pruiti gave the Treasurer's report.

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to appoint new Commissioners

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

FINANCE REPORT

Mr. Pruiti said the June Bill List is included in Section III of the Commissioners agenda packet. He did not have the financials available due to Horizon information not being available. Usually we receive the Horizon close-out invoice by the 15th of the month but it did not arrive this month. Horizon's employee responsible for preparing this report has changed positions within Horizon and the other members of the Department are on vacation. The new person is coming later this week; therefore, reports should be available next week.

Mr. Pruiti assumed, using the information available, that June was a good month. June 2017 should come up with between \$500,000-\$700,000 in surplus. We also closed the 2015 Plan Year. We ended up with \$150,000 in surplus. As soon as Mr. Pruiti receives the Horizon information, he will send out the financials for June.

Resolution 2017-07-01 to approve the July 2017 Bill List.

Moved by Commissioner Fitamant and seconded by Commissioner Cattano to approve payment of the July 2017 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Cattano, Lawrence, Matadha and Fialka
	Nay:	None
	Abstain:	None

Resolution 2017-07-02 to close Plan Year 2015.

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to close out the 2017 Plan Year.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Cattano, Lawrence, Matadha and Fialka
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) Program/Risk Manager: BGIA's professional report is included in Section IV of the Commissioners agenda packet. The management company working with Springbuk is receiving information from the carriers and loading the data. This process should be completed by September 1, 2017.
- b) Network Provider: Horizon's professional report is included in Section IV of the Commissioners agenda packet. Mr. Mauro commented that there are eight new claimants with claims over \$25,000 this month.

OLD BUSINESS

None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go into Executive Session.

OPEN SESSION

Resolution 2017-07-04 to approve payment of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Cattano, Lawrence, Matadha and Fialka
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Fialka and seconded by Commissioner Fitamant and approved unanimously to adjourn the meeting at 1:20 p.m.