

**MINUTES**  
**OF**  
**MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS**  
**REGULAR MEETING**

**March 28, 2017**

Chairman Pulomena called the meeting to order at 1:01 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

**ROLL CALL OF COMMISSIONERS**

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Present
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Susan Perkins	College	Present
Alternate, Patrick Madama	College	Absent
Commissioner, Lory Cattano	Improvement Authority	Present
Alternate,	Improvement Authority	
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, John Kranz	Mosquito Commission	Absent
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	

**APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:**

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland
Network Provider	Horizon BCBS of New Jersey Mike Mauro
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

**OTHERS PRESENT:**

Kelly Boyd – County  
Martha Velez – Middlesex County College  
Anna Casillo – President Middlesex County College

**ABSENT:**

Andy Cooper – CVS/caremark  
Sara Picard – Millennium Administrators, Inc.

**APPROVAL OF AGENDA**

Moved by Commissioner Perkins and seconded by Commissioner Fialka to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

**PUBLIC PARTICIPATION**

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Perkins to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Perkins.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

### **APPROVAL OF MINUTES** – February 28, 2017

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve the minutes of February 28, 2017 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

### **ADMINISTRATOR'S REPORT**

Mr. McManus said the Fund Administrator's report is included in Section II of the Commissioners agenda packet. He asked everyone to turn to Section II, page two Correspondence and Activities for March 2017. In addition to items listed there a couple of things I would like to bring to your attention. First, we chaired a Contracts Committee meeting on March 21, 2017 for the purpose of reviewing the Professionals RFPs which were posted the prior month. In the New Business Section, today we will be reviewing the recommendations of the Contracts Committee for each position.

Moving down to item number seven in Activities; reporting requirements for the 1095C. All forms were mailed out to individuals at each of our member entities, however there was minimal fallout such as incorrect addresses. Dave Hissey is working with each of the HR Departments to have the addresses corrected and updated in ICON.

To continue, please move to item number eight. We continue to refine the process to announce the plan design changes we will be implementing with the County's active employees and, also the Utilities Authority active employees. The target date to implement those changes is July 1, 2017. We are targeting additional communications to go out to all affected employees on May 15, 2017. We are making some changes to the website which will have an icon and links for employees to click on to give them additional information and clarification regarding the plan design. We will update you as we continue to move closer to July 1, 2017.

Moving down under Correspondence to item number three. As you are aware Aetna is in the process of negotiating their renewal with Robert Wood Johnson University Hospital-New Brunswick/RWJ Barnabas Health and their physician network. Since negotiations have not been concluded yet, communication and letters have gone out from Aetna and MCJHIF to all employees who may be impacted. The date for the possible contract termination is April 22, 2017. We have letters prepared to go out to those members advising them of the status of the negotiations. Aetna feels good about concluding the negotiations favorably.

## **FINANCE REPORT**

Mr. Pruiti said the March 2017 Bill List is included in Section III of the Commissioners agenda packet. He distributed the Financial reports for January and February 2017.

Due to the additional assessment, January was a very good month for plan years 2016 and 2015. The 2017 plan year was positive as well. February was a positive month for all plan years. Due to the impact of the additional entity assessment paid in January, the overall Fund deficit has been reduced from \$4.1 million to \$1.1 million.

**Resolution 2017-03-01** to approve the March 2017 Bill List.

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve payment of the March 2017 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

## **PROFESSIONAL REPORTS**

- a) Auditor: Wiss' professional report is included in Section IV of the Commissioners agenda packet. Mr. Clelland said they were 95% complete on the annual Fund audit, they are waiting for a few items from Aetna. They should be able to present the draft next month. They will meet the DOBI May 31, 2017 deadline without issue.
- b) Program/Risk Manager: BGIA's professional report included in Section IV of the Commissioners agenda packet. Mr. Migdon said Nina Biggs from the Wellness Coaches was originally promoted to a part-time supervisor role one year ago, and she also handled her coaching twenty hours per week. The Wellness Coaches felt that she did such a good job managing the other coaches they have promoted her to a full-time supervisory position. Wellness Coaches is in the process of getting a replacement for Nina.
- c) Network Provider: Horizon's professional report is not included in Section IV of the Commissioners agenda packet. There was a delay at Horizon and the report will be available shortly.
- d) Attorney: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

**Resolution 2017-03-02** to award Professional Service Agreements.

Discussion: Mr. McManus said the Joint Health Insurance Fund went out to RFP for Professional Services through the Fair and Open Process in January 2017. They received a number of responses and those responses were reviewed by the Contracts Committee on March 21, 2017. The recommendations that you see on the memo from the Contracts Committee are attached to the resolution. Mr. McManus ran through the various recommendations for the following positions: Executive Director, Risk Manager, Fund Actuary, Actuarial Services to provide the GASB 43 and 45, Auditor, Litigation Attorney and Rx Consultant are included in the resolution. The effective date for each of the Professionals is April 1, 2017 through March 31, 2018 with exception of the Auditor whose effective date is May 1, 2017 through April 30, 2018. Mr. McManus asked if there were any questions regarding the review process, he would be happy to answer them.

Moved by Commissioner Byrd and seconded by Commissioner Perkins accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

## **EXECUTIVE SESSION**

Chairman Pulomena said there was no need to go into Executive Session.

## **OPEN SESSION**

**Resolution 2017-03-03** to approve payment of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Perkins to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Byrd, Perkins, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

**OTHER BUSINESS**

None

**ADJOURN**

Moved by Commissioner Byrd and seconded by Commissioner Perkins and approved unanimously to adjourn the meeting at 1:19 p.m.