

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
February 27, 2018

Chairman Pulomena called the meeting to order at 1:00 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Present
Commissioner, Maureen Lawrence	College	Present
Alternate, Martha Velez	College	Absent
Commissioner, Lory Cattano	Improvement Authority	Present
Alternate,	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Absent
Alternate, John Kranz	Mosquito Commission	Present
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Auditor	Wiss & Company Scott Clelland Avni Kastrati
Network Provider	Horizon BCBS of New Jersey Brian Mead David Wilson
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

OTHERS PRESENT:

Kelly Boyd
Giaet DeLaCruz
Rene Parsons

ABSENT:

Jay McManus
Andy Cooper
Sara Picard

APPROVAL OF AGENDA

Moved by Commissioner Fitamant and seconded by Commissioner Lawrence to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Lawrence, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Lawrence to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Fialka to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Lawrence, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – January 23, 2018

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to approve the minutes of January 23, 2018 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Lawrence, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	Commissioner Skolnick

ADMINISTRATOR'S REPORT

Mr. Hissey sat in for Mr. McManus, the Fund Administrator. He said the Administrator report is included in Section II of the Commissioners agenda packet. He asked everyone to turn to Section II Fund Administrator's tab, page two - Activities and Correspondence for the month of February 2018. Mr. Hissey said in addition to what is outlined there was a few things he wanted to bring to everyone's attention. The RFP for Professional Services which included the Fund Administrator, Fund Auditor, Fund Actuary, Risk Manager, Rx Consultant and Fund Litigation Attorney were opened this morning. We received responses for each position. The RFP responses will be scored and a Contracts Committee meeting will be scheduled prior to the March 27, 2018 Commissioners meeting. The Contracts Committee will have a recommendation to be reviewed and approved by the Commissioners on March 27, 2018. The Fitness Application RFP was posted and will be opened on March 20, 2018.

The 1095C Project is finished. Mr. Hissey thanked everyone who provided him with timely information for their entity.

The Aetna Medicare Audit is complete and will be presented to the Commissioners at the March 27, 2018 Commissioners meeting for approval. The CIGNA Medicare Audit has begun. Healthcare Analytics is working with CIGNA to obtain the proper documents signed and to schedule an onsite review.

FINANCE REPORT

Mr. Pruiti said the February 2018 Bill List is included in Section III of the Commissioners agenda packet. He said the Financial Report for January 2018 was not finalized; he was waiting for the Horizon administration invoice. Once the Financials are completed, they will be emailed to the Commissioners. Preliminary financials for January 2018 show surplus for both the 2017 and 2018 plan years.

Resolution 2018-02-01 to approve the February 27, 2018 Bill List.

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to approve payment of the February 27, 2018 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Lawrence, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) **Auditor**: Wiss' professional report is included in Section IV of the Commissioners agenda packet. Mr. Clelland said the Financial Audit for December 31, 2017 began this morning. They will be working on the Audit for the next couple of weeks and anticipate having a draft by the April meeting. There is a May 31, 2018 deadline to file with DOBI. Wiss has completed the Second Annual Eligibility Audit for the September 2017 period. There are four open items, two of which are exceptions from Delta Dental and two items were resolved yesterday. The report will be finalized the first week in March 2018.
- b) **Program/Risk Manager**: BGIA's professional report is included in Section IV of the Commissioners agenda packet. Mr. Migdon reviewed two items. He was happy the RFP for the Fitness Application was posted. The next item he mentioned was he was working with the Springbuk analytics and the Wellness Coaches to confirm the validity. There will be a presentation next month.

Mr. Hissey asked Mr. Migdon if he saw the email regarding the \$750,000 Aetna claim; Mr. Migdon said he did see the email. Mr. Hissey said the member had already exceeded the \$500,000 attachment point in 2017 and the new claim would go directly to the Reinsurer to be reimbursed to the MCJHIF. This will change Mr. Migdon's Loss Ratio Report which he is reporting on next month.

- c) **Network Provider**: Horizon's professional report is included in Section IV of the Commissioners agenda packet. Mr. Mead said that since there is only one month of claims for 2018, there is no high claims to report at the 50% level of the attachment point. For 2017, there were nine members that hit the halfway point and three that have exceeded the \$500,000 attachment point.
- d) **Attorney**: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Resolution 2018-02-02 to disburse 2015 Funds to the 2016 Calendar Year.

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Lawrence, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go in to Executive Session.

OPEN SESSION

Resolution 2018-02-03 to approve payment of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick, Lawrence, Cattano, Matadha and Fialka
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Fitamant and seconded by Commissioner Lawrence and approved unanimously to adjourn the meeting at 1:10 p.m.