

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
January 23, 2018

Chairman Pulomena called the meeting to order at 1:08 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

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| Chairman, John Pulomena | County | Present |
| Alternate, Dennis Cerami | County | Present |
| Commissioner, Richard Fitamant | Utilities Authority | Present |
| Alternate, Jayne Gelder | Utilities Authority | Absent |
| Commissioner, Patricia Byrd | Board of Social Services | Present |
| Alternate, Norman Skolnick | Board of Social Services | Absent |
| Commissioner, Maureen Lawrence | College | Present |
| Alternate, Martha Velez | College | Absent |
| Commissioner, Lory Cattano | Improvement Authority | Present |
| Alternate, | Improvement Authority | P/A |
| Commissioner, Deepak Matadha | Mosquito Commission | Present |
| Alternate, John Kranz | Mosquito Commission | Absent |
| Commissioner, Alan Fialka | Roosevelt Hospital | Present |
| Alternate, | Roosevelt Hospital | P/A |

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

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| Administrator | North American Insurance Management Corporation Lynn Collins Dave Hissey |
| Attorney | Patrick J. Diegnan, Jr., Esq. |
| Auditor | Wiss & Company Scott Clelland |
| Network Provider | Horizon BCBS of New Jersey Joe Ciampa |
| Program/Risk Manager | Business & Governmental Insurance Agency Stuart Migdon |
| Treasurer | Joe Pruiti |

OTHERS PRESENT:

Kelly Boyd
Giaet DeLaCruz

ABSENT:

Jay McManus
Andy Cooper
Sara Picard

Prior to continuing the Commissioners meeting, Chairman Pulomena asked Patrick Diegnan, Fund Attorney to swear in the Commissioners for 2018. Mr. Diegnan asked the Commissioners to stand to be sworn into their post of Commissioner/Alternate Commissioner for their respective entity for the year 2018. All Commissioners present were sworn in for the year 2018.

Chairman Pulomena said the meeting agenda would be slightly out of order and the next item would be to move to the New Business Section, **Resolution 2018-01-02** to approve the Fund Commissioners for 2018. The Commissioners then reviewed and approved **Resolution 2018-01-03** to approve Fund Officers and Committees for 2018.

Immediately following the review and approval of **Resolution 2018-01-03**, Chairman Pulomena reverted to the normal agenda format.

APPROVAL OF AGENDA

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to approve the agenda as submitted.

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| Roll Call: | Aye: | Chairman Pulomena, Commissioners Fitamant, Byrd, Lawrence, Cattano, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Byrd to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Byrd to close the floor to the public.

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| Roll Call: | Aye: | Chairman Pulomena, Commissioners Fitamant, Byrd, Lawrence, Cattano, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

APPROVAL OF MINUTES – December 19, 2017

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to approve the minutes of the December 19, 2017 Commissioners' Meeting (Public Meeting).

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| Roll Call: | Aye: | Chairman Pulomena, Commissioners Fitamant, Cattano, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | Commissioners Byrd and Lawrence |

ADMINISTRATOR'S REPORT

Mr. Hissey said North American Insurance Management's report is included in Section II of the Commissioners agenda packet. He asked everyone to turn to Section II, page two, for our activities and correspondence for the month of January 2018. In addition to the items listed, Mr. Hissey said he received the necessary 1095 C data from all entities. In addition he indicated that the 1095C filing deadline was postponed until March 1, 2018. He thanked everyone for getting their information to him in a timely manner.

Mr. Hissey said the Aetna Medicare audit is completed and the results have been sent to Aetna for response. Aetna comments are due back to the auditor January 26, 2018. We will have an update on the audit at the next meeting.

The Professionals RFP has been posted and will be opened on Tuesday, February 27, 2018 prior to the Commissioners meeting.

FINANCE REPORT

Mr. Pruiti said the January 2018 Bill List is included in Section III of the Commissioners agenda packet. He handed out the Financial Report for January 2018. The Fund has had another good month. We finished 2018 with over \$6,000,000 in surplus for the 2017 plan year. For all plan years combined, total surplus is \$4,700,000.

Mr. Pruiti asked everyone to turn to page one of the Financial packet; where you will see that the Fund earned \$130,000 in interest for the year. Based on the level of current surplus, we are changing our banking strategy by increasing our CD deposit from \$8,000,000 to \$10,000,000 and changing our bank from Wells Fargo where it doesn't earn interest to BCB where we will receive 1% interest. He projected that the interest revenue for 2018 will exceed \$200,000.

Resolution 2018-01-01 to approve the January 2018 Bill List.

Moved by Commissioner Byrd and seconded by Commissioner Fitamant to approve payment of the January 2018 Bill List.

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| Roll Call: | Aye: | Chairman Pulomena, Commissioners Fitamant, Byrd, Lawrence, Cattano, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

PROFESSIONAL REPORTS

- a) **Auditor:** Wiss' professional report is included in Section IV of the Commissioners agenda packet. Mr. Clelland said he had two things to report on; one is the regular 2017 Financial Audit will commence in late February. Second, September will be the second Semi-Annual Eligibility Audit which is substantially complete and they are waiting for response on two or three items they have requested. They should have the information before next month's meeting.
- b) **Program/Risk Manager:** BGIA's professional report is included in Section IV of the Commissioners agenda packet. Mr. Migdon mentioned a new program that they are thinking of piloting under the Wellness initiative. This would accompany the RWJ pilot program which began January 2018.
- c) **Network Provider:** Horizon's professional report is included in Section IV of the Commissioners agenda packet. Mr. Ciampa said there are three high level claimants who are over the 50% attachment point; one at \$837,000, one at \$725,000 and the last at \$589,000. He said they will continue to update the claims.

Mr. Ciampa mentioned that Brian Mee will start in February as the Fund's contact replacing Robert DiNardo.

- d) Attorney: Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Discussion: This resolution was addressed immediately after roll call and the Commissioners being sworn in for the 2018 year.

Resolution 2018-01-02 to approve the 2018 Fund Commissioners.

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to accept the above Resolution.

Roll Call: Aye: Chairman Pulomena, Commissioners Fitamant, Byrd,
Lawrence, Cattano, Matadha and Fialka

Nay: None

Abstain: None

Resolution 2018-01-03 to approve the 2018 Fund Officers and Committees.

Discussion: This resolution was reviewed at the beginning of the Commissioners meeting, following **Resolution 2018-01-02**. Mr. Hissey said the Nominations Committee met and the Committee's recommendations are that John Pulomena should continue in the position of Chairman, Richard Fitamant should continue as Vice Chairman and Secretary and the Committees should remain the same except for the elimination of the Open Enrollment Committee which has not be utilized for several years.

Commissioner Lawrence, the Fund's newest Commissioner noted that she is not a member of any Committee and would like to be included as a member of one of the Committees. Chairman Pulomena said he would review the Committees with Jay McManus, the Fund Administrator and get back to her as to which Committee she will be added to at the next meeting.

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to accept the above Resolution.

Roll Call: Aye: Chairman Pulomena, Commissioners Fitamant, Byrd,
Lawrence, Cattano, Matadha and Fialka

Nay: None

Abstain: None

Resolution 2018-01-04 to establish the Fund Treasurer's compensation.

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to accept the above Resolution.

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| Roll Call: | Aye: | Chairman Pulomena, Commissioners Fitamant, Byrd, Lawrence, Cattano, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

Resolution 2018-01-05 to approve Assistant to Fund Treasurer's contract.

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to accept the above Resolution.

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| Roll Call: | Aye: | Chairman Pulomena, Commissioners Fitamant, Byrd, Lawrence, Cattano, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

Resolution 2018-01-06 to approve Email and Telephonic Voting.

Moved by Commissioner Fitamant and seconded by Commissioner Byrd to accept the above Resolution.

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| Roll Call: | Aye: | Chairman Pulomena, Commissioners Fitamant, Byrd, Lawrence, Cattano, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go in to Executive Session.

OPEN SESSION

Resolution 2018-01-07 to approve payment of Large Claims

Moved by Commissioner Byrd and seconded by Commissioner Fitamant to approve payment of Large Claims.

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| Roll Call: | Aye: | Chairman Pulomena, Commissioners Fitamant, Byrd, Lawrence, Cattano, Matadha and Fialka |
| | Nay: | None |
| | Abstain: | None |

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Byrd and seconded by Commissioner Fitamant and approved unanimously to adjourn the meeting at 1:30 p.m.