

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
May 22, 2018

Chairman Pulomena called the meeting to order at 1: 02 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Present
Commissioner, Maureen Lawrence	College	Present
Alternate, Martha Velez	College	Absent
Commissioner, Lory Cattano	Improvement Authority	Present
Alternate,	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Absent
Alternate, John Kranz	Mosquito Commission	Absent
Commissioner, Alan Fialka	Roosevelt Hospital	Absent
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Network Provider	Horizon BCBS of New Jersey Brian Mead
Treasurer	Joe Pruiti

OTHERS PRESENT:

Kelly Boyd
Giaet DeLaCruz
Renee Parsons
Charles Kratovil

ABSENT:

Scott Clelland
Stuart Migdon
Andy Cooper
Sara Picard

APPROVAL OF AGENDA

Moved by Commissioner Fitamant and seconded by Commissioner Lawrence to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Lawrence and Cattano
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Lawrence to open the floor to the public.

Charles Kratovil, editor of New Brunswick Today was present at the meeting. He asked the following questions:

- Mr. Kratovil asked if the Fund Attorney was an employee or contracted position? Mr. McManus said the Attorney is a contracted position.

- Mr. Kratovil asked if the Fund Attorney was a law firm or a solo practice. Mr. McManus said he was not sure if it is a law firm, corporation or a solo position, but we can get you the information you are requesting.
- Mr. Kratovil asked if the present Fund Attorney was Mr. Diegnan. Mr. McManus said yes it was. Mr. Kratovil said Mr. Diegnan was present and he could certainly answer. Mr. Diegnan said it is a solo practice.
- Mr. Kratovil asked how long Mr. Diegnan had the Fund Attorney position. Mr. McManus said to his knowledge it was probably four years plus. Lynn Collins said it was prior to Mr. McManus becoming the Fund Administrator, so probably six or seven years. Mr. Diegnan said more than six years. Mr. McManus said we can confirm the number of years Mr. Diegnan was the Fund Attorney.
- Mr. Kratovil said that it wasn't always a contracted position, it was previously held by James Cahill for the period 2004 through 2009 and he was an employee. Mr. McManus said that he did not know that since it pre-dated our involvement in the MCJHIF. Mr. Kratovil asked if someone could answer the question. Chairman Pulomena said we would get that information to him, I am not sure. Mr. Kratovil said, so you are not sure whether Mr. Cahill was an employee or a contractor. Chairman Pulomena said we could get the information.
- Mr. Kratovil asked what was the current value of the contract? Mr. McManus said he did not know the annual contract amount. Mr. McManus asked Lynn Collins if she had the correct amount, she responded she did not, but she could get the information. Mr. McManus apologized and explained it is not on the present agenda packet. Mr. Kratovil said it was okay. Mr. Kratovil asked Mr. Diegnan and he responded that he did not have the exact number. Mr. Kratovil asked if it was greater than \$100,000 and Mr. Diegan responded that it was approximately \$100,000.
- Mr. Kratovil asked if Mr. Diegnan was the only person providing legal services to the Fund. Mr. McManus said, yes directly for the Fund. We also have an outside litigation attorney which is appointed annually through a process; rarely used. To my knowledge, has not been used in the last five to six years; that is in special cases where outside litigation is required.
- Mr. Kratovil asked during the years 2004 through 2009 was there any reason legal services would cost considerably more than they do today. Mr. McManus said he didn't understand the question, is there any reason why it would be more or less than previously. Mr. Kratovil said it was his understanding that Mr. Cahill was paid upwards of \$130,000 per year plus as an employee he received benefits. Mr. McManus apologized, he said he was not with the Fund during those years. Mr. McManus said he was not sure if any one present were around during those years. Therefore, he said it was hard for him to comment on the relevancy of the compensation now vs. previously. Mr. McManus said we can get the information of where we are now but something pre-dating our involvement with the Fund by that much; we can try to get you that information but presently he did not have the information.
- Mr. Kratovil asked if after the meeting he could get Mr. McManus' business card. Mr. McManus said sure.

Chairman Pulomena asked if at that time anyone else present was wishing to speak. No one else from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Lawrence to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Lawrence and Cattano
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – April 24, 2018

Moved by Commissioner Fitamant and seconded by Commissioner Lawrence to approve the minutes of April 24, 2018 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Lawrence and Cattano
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section II of the Commissioners agenda packet. He asked everyone to turn to Section II, page two – Activities and Correspondence for the month of May 2018. In addition to what is listed on our report, he said there were a couple things he wanted to note. The majority of the College employees, as well as, MCIA and Roosevelt will likely be moving onto the lower cost benefits platform which is good news. This should be effective in continuing to slow the rate of medical cost rise. Potentially, continuing to build the surplus. Most likely in the beginning of the third quarter we will begin to discuss how to give part of the surplus back to our Fund members. Keeping in mind, we will rely on our Actuary for advice in that regard.

Secondly, we now have a robust data analytics tool that we can use to dissect our loss claim data. This will finally allow us to execute more effectively on an outbound communication program to our covered employees and retirees. Whereby, those individuals are not compliant with getting physicals as frequently as they should or don't get demographically appropriate testing as frequently as they should, the tool will allow us to execute an outbound communication program obviously to those people to stop issues and diseases before they occur.

Mr. McManus said all the above mentioned is good news, we will be reaching out to your HR Departments to coordinate that process over the next month. Chairman Pulomena said that it is consistent with the establishment of the Wellness Program. We are reaching out to our employees to avoid the cost of medical increases by making sure that our employees are in good health. This is also on line with some of our other programs put in place. This all ties together so that we are not reacting but providing services to our employees long term which will reduce the cost of health care to the County.

FINANCE REPORT

Mr. Pruiti said the May 2018 Bill List is included in Section III of the Commissioners agenda packet. He said the financials were not available and would be sent at a later date. Mr. Pruiti said Mr. McManus touched on the surplus, our goal is to have at least two months surplus.

Resolution 2018-05-01 to approve the May 2018 Bill List.

Moved by Commissioner Fitamant and seconded by Commissioner Lawrence to approve payment of the May 2018 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Lawrence and Cattano
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) **Network Provider:** Horizon's professional report is included in Section IV of the Commissioners agenda packet. Mr. Mead said for 2018 there are seven claims which are in excess of \$50,000, two claims which have reached \$100,000 and no claims have reached 50% of the \$500,000 attachment point.
- b) **Attorney:** Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Resolution 2018-05-02 to approve the Financial Audit.

Moved by Commissioner Fitamant and seconded by Commissioner Lawrence to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Lawrence and Cattano
	Nay:	None
	Abstain:	None

Resolution 2018-05-03 to authorize an award for Review of Services – Remedy Analytics, Inc.

Moved by Commissioner Fitamant and seconded by Commissioner Lawrence to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Lawrence and Cattano
	Nay:	None
	Abstain:	None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go in to Executive Session.

OPEN SESSION

Resolution 2018-05-04 to approve payment of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Lawrence to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Skolnick Lawrence and Cattano
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Fitamant and seconded by Commissioner Lawrence and approved unanimously to adjourn the meeting at 1:17 p.m.