

MINUTES
OF
MIDDLESEX COUNTY JOINT HEALTH INSURANCE FUND COMMISSIONERS
REGULAR MEETING
November 20, 2018

Chairman Pulomena called the meeting to order at 1:07 p.m. Open Public Meeting Act read into Minutes by Chairman Pulomena.

ROLL CALL OF COMMISSIONERS

Chairman, John Pulomena	County	Present
Alternate, Dennis Cerami	County	Present
Commissioner, Richard Fitamant	Utilities Authority	Present
Alternate, Jayne Gelder	Utilities Authority	Absent
Commissioner, Patricia Byrd	Board of Social Services	Absent
Alternate, Norman Skolnick	Board of Social Services	Absent
Commissioner, Maureen Lawrence	College	Present
Alternate, Martha Velez	College	Absent
Commissioner, Lory Cattano	Improvement Authority	Absent
Alternate,	Improvement Authority	P/A
Commissioner, Deepak Matadha	Mosquito Commission	Present
Alternate, John Kranz	Mosquito Commission	Absent
Commissioner, Alan Fialka	Roosevelt Hospital	Present
Alternate,	Roosevelt Hospital	P/A

APPOINTED FUND PROFESSIONALS AND SERVICE ORGANIZATIONS PRESENT:

Administrator	North American Insurance Management Corporation Jay McManus Lynn Collins Dave Hissey
Attorney	Patrick J. Diegnan, Jr., Esq.
Network Provider	Horizon BCBS of New Jersey Brian Mead
Program/Risk Manager	Business & Governmental Insurance Agency Stuart Migdon
Treasurer	Joe Pruiti

OTHERS PRESENT:

Kelly Boyd
Renee Parsons

ABSENT:

Scott Clelland
Patricia McSweeney
Sara Picard

APPROVAL OF AGENDA

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to approve the agenda as submitted.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Lawrence, Matadha and Fialka
	Nay:	None
	Abstain:	None

PUBLIC PARTICIPATION

Chairman Pulomena asked for a motion to open the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Fialka to open the floor to the public.

No one from the public was present to speak.

Chairman Pulomena asked for a motion to close the floor to the public. Moved by Commissioner Fitamant and seconded by Commissioner Fialka to close the floor to the public.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Lawrence, Matadha and Fialka
	Nay:	None
	Abstain:	None

APPROVAL OF MINUTES – October 23, 2018

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to approve the minutes of October 23, 2018 Commissioners' Meeting (Public Meeting).

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Lawrence, Matadha and Fialka
	Nay:	None
	Abstain:	None

ADMINISTRATOR'S REPORT

Mr. McManus said his report is included in Section II of the Commissioners agenda packet. He asked everyone to turn to Section II, Fund Administrator Section (page two) to see Monthly Activities and Correspondence for November 2018. Mr. McManus addressed a couple of items under Activities, he began with item number eight. We have set up HIPAA training for each of our entities at the College on Friday, November 30, 2018. Lynn Collins sent out a notice to all entities. Mr. McManus strongly encouraged all entities to send representatives from their entity, especially the HR staff attend. The focus is on Private Health Information (PHI). Dennis Cerami asked how many seats were available and Lynn Collins said that there are forty seats available. Mr. Cerami said he would send the invitation to his Department Heads and let me know who else from the County will attend the training.

Mr. McManus said that the Reminder Notice about the 2019 benefit changes will mail next week to the Mosquito Commission employees. He doesn't anticipate any issues, we just went through the same process with the College employees in October 2018 and had little or no issues. We have checked with Millennium and they have received very few call regarding the changes. When we implemented the County and MCUA, we had a hand full of calls. Calls can be referred to Millennium and our office. Commissioner Matadha asked when the ID cards will be sent, Lynn Collins said the ID cards will mail mid-December.

Mr. Hissey said he would be sending out information to all entities except the County regarding the 1094/1095C ACA filling which is still required. He will follow the same process as last year, the filling is due by January 31, 2019. Mr. Hissey expects that entities to return their information by the end of December to mid-January 2019.

FINANCE REPORT

Mr. Pruiti said the November 2018 Bill List is included in Section III of the Commissioners agenda packet. He handed out the Financial Report for November. Mr. Pruiti said we

had another fine month, we increased surplus by \$742,000 for the 2018 plan year and \$192,000 for the 2017 plan year. Most of the 2017 surplus was due to Rx rebates and IBNR.

Resolution 2018-11-01 to approve the November 2018 Bill List.

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to approve payment of the November 2018 Bill List.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Lawrence, Matadha and Fialka
	Nay:	None
	Abstain:	None

PROFESSIONAL REPORTS

- a) **Program/Risk Manager:** BGIA's professional report is included in Section IV of the Commissioners agenda packet. Mr. Migdon said the stop loss renewal came in at plus 50% from Voya which is because the claims have been running high. He summarized the premium vs. the claims payout over the last five years and the MCJHIF is ahead. He shopped the stop loss and Highmark was the only responder. If we increase the stop loss to \$550,000 from \$500,000 we will only receive a 6.95% increase in premium.
- b) **Network Provider:** Horizon's professional report is included in Section IV of the Commissioners agenda packet. Mr. Mead said for 2018 there are twenty claimants in excess of \$25,000, eight claimants in excess of \$50,000, six of the claimants are in excess of \$100,000 and three claimants are in excess of \$250,000. Mr. Mead said he passed out his entire report prior to the meeting beginning.
- c) **Attorney:** Mr. Diegnan's professional report is included in Section IV of the Commissioners agenda packet.

OLD BUSINESS

None

NEW BUSINESS

Discussion: Mr. McManus explained the following are annual resolutions and briefly provided a description of each.

Consent Agenda - The Chair entertained a motion to vote on items (a) through (g) together. He asked if any Commissioner wanted a separate vote on any of the resolutions. No Commissioners wanted a separate vote on the resolutions.

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| a) Designation of Official 2019 Meeting Dates | Resolution 2018-11-02 |
| b) Designation of Official Newspapers | Resolution 2018-11-03 |
| c) Agent for Service | Resolution 2018-11-04 |
| d) 2018 Cash Management Plan | Resolution 2018-11-05 |
| e) NJ Fertility Mandate | Resolution 2018-11-06 |
| f) Year-end compliance with the Women's Health & Cancer Rights Act | Resolution 2018-11-07 |
| g) Medicaid and the Children's Health Insurance Program (CHIP) | Resolution 2018-11-08 |

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to accept the above Resolutions.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Lawrence, Matadha and Fialka
	Nay:	None
	Abstain:	None

Resolution 2018-11-09 to accept Travel Accident/Illness Policy.

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to accept the above Resolution.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Lawrence, Matadha and Fialka
	Nay:	None
	Abstain:	None

EXECUTIVE SESSION

Chairman Pulomena said there was no need to go in to Executive Session.

OPEN SESSION

Resolution 2018-11-10 to approve payment of Large Claims

Moved by Commissioner Fitamant and seconded by Commissioner Fialka to approve payment of Large Claims.

Roll Call:	Aye:	Chairman Pulomena, Commissioners Fitamant, Lawrence, Matadha and Fialka
	Nay:	None
	Abstain:	None

OTHER BUSINESS

None

ADJOURN

Moved by Commissioner Fitamant and seconded by Commissioner Fialka and approved unanimously to adjourn the meeting at 1:22 p.m.